

SHELTER INFRA PROJECTS LIMITED

(formerly CCAP Limited)



REGD. AND HEAD OFFICE

ETERNITY, DN - 1, SECTOR - V, SALT LAKE CITY, KOLKATA - 700 091

PH. :4003 2290

E-MAIL : info@ccapltld.in, WEBSITE : www@ccapltld.in, CIN - L45203WB1972PLC028349

Dated: 25.07.2024

To,
The Secretary
BSE Limited
Phiroze Jeejeebhoy Towers
Dalal Street
Mumbai-400001

To,
The Secretary
The Calcutta Stock Exchange Limited
7, Lyons Range, Dalhousie
Kolkata - 700001

Scrip Code: BSE: 526839

Scrip Code: CSE: 13077

Dear Sir,

Sub: Outcome of Board Meeting held on Thursday, 25th day of July, 2024-Disclosure pursuant to Regulation 30 of the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015

This is to inform you that the Board of Directors at its meeting held today i.e. on Thursday, 25th day of July, 2024, which commenced at 12.30 P.M. and Concluded at 03.30 P.M. have considered and approved the following items placed before the meeting :-

- 1.Reconstitution of Audit Committee, Nomination and Remuneration Committee and Stake Holder Relationship Committee.
- 2.Approval of Board of Directors report, Notice and MDA of the Company for the Financial Year 2023-2024.
- 3.The board also approved the proposal to convene and hold the 52nd Annual General Meeting of the Share Holders of the company on Tuesday, 24th September, 2024 at 12.30 P.M. at Registered office Eternity Building, DN-1 Sector V, Salt Lake, Kolkata 700 091 WB through Video Conferencing in accordance with the relevant circular issued by Ministry of Corporate affairs of India and Securities and Exchange Board of India.
4. Pursuant to Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Register of Members and Share Transfer Books of the Company will be closed 18th September, 2024 to 24th September, 2024 (both days inclusive).
5. The Cut-off date for reckoning the voting rights of the members for remote e-Voting and e-Voting on the day of the 52nd Annual General Meeting is Tuesday, 17th September, 2024.
6. The Board has approved the appointment of Ms. Vandana Nahata of M/s Vandana Nahata & Co. (M. No. 302614, FRN. 328546E) as the Scrutinizer for providing facility to the members of the Company to scrutinize the voting and remote e- voting process in a fair and transparent manner.
7. The Board has approved the Re-Appointment of Mr. Kamal Kishore Chowdhury (DIN: 06742937) for the second tenure as the Whole Time Director of the Company.
8. The Board has taken note of demise of Mr. Samir Kumar Ghosh, Partner of our Statutory Audit Firm M/s Basu Chanchani & Deb, Chartered Accountants and Mr. Biswanath Chattopadhyay will be signing signatory who had previously signed audit report for the company.

SHELTER INFRA PROJECTS LIMITED



(formerly CCAP Limited)

REGD. AND HEAD OFFICE

ETERNITY DN - 1, SECTOR - V, SALT LAKE CITY KOLKATA - 700 091

PH - 4003 2290

E-MAIL: info@ccaplid.in, WEBSITE: www@ccaplid.in, CIN - L45203WB1972PLC028349

9. The Board has taken note of the matter regarding Order under Section 206(4) of the Companies Act, 2013 and Summon under Section 207(3)(b) of the Companies Act, 2013.

10. The Board has approved the policy on Board Evaluation.

We request to take the same on records.

Thanking You,
Yours faithfully,

For SHELTER INFRA PROJECTS LIMITED

KAMAL KISHORE
CHOWDHURY

Digitally signed by KAMAL
KISHORE CHOWDHURY
Date: 2024.07.25 15:31:58
+05'30'

Kamal Kishore Chowdhury
(Whole Time Director)
DIN: 06742937

Encl. as above



DIRECTORS' REPORT

Dear Shareholders,

On behalf of the Board of Directors, it is our pleasure to present the **Fifty Two (52nd)** Annual Report together with the Audited Statement of Accounts of **M/s. Shelter Infra Projects Limited** ("the Company") for the year ended **31st March, 2024**.

Financial Performance

The summarized standalone results of your Company are given in the table below.

Particulars	Financial Year ended	
	Rs. in Lakhs	
	Standalone	
	31/03/2024	31/03/2023
Total Income	180.92	145.71
Profit/(loss) before Interest, Depreciation & Tax (EBITDA)	(7.95)	(28.24)
Finance Charges	0.58	0.22
Depreciation	9.46	11.19
Provision for Income Tax (including for earlier years)	(1.10)	(0.79)
Net Profit/ (Loss) After Tax	(19.09)	(40.44)
Profit/(Loss) brought forward from previous year	168.34	208.78
Amount transferred consequent to Scheme of Merger	-	-
Profit/(Loss) carried to Balance Sheet	149.25	168.34

Previous year figures have been regrouped/rearranged wherever necessary.

SHARE CAPITAL:

The paid up Equity Share Capital as on March 31, 2024 was Rs. 3,57,01,610/- consisting of 3570161 shares of Rs. 10/- each. The Company has not issued shares with differential voting rights nor granted stock options nor sweat equity during the Financial Year under review.

DIVIDEND:

Your Directors regret not to declare any Dividend for the Financial Year under review as operating losses are prevailing in the accounts for the Financial Year 2023-2024 .

FINANCIAL PERFORMANCE

During the Financial Year under review, total revenue increased from Rs. 145.71 Lakhs to Rs. 180.92 Lakhs. The Company has incurred loss of Rs. 19.09 Lakhs during the Financial Year 2023-24 compared to the loss of Rs. 40.44 Lakhs incurred during the Financial Year 2022-2023 due to sustaining business in the most economical and budget friendly manner as well as receipt of rental revenues.

TRANSFER TO RESERVE

The Board of the company does not recommend any amount to be transferred to Reserves in view of losses existing during the Financial Year 2023-24.

CHANGE IN NATURE OF BUSINESS, IF ANY

There was no change in the nature of the Business of the Company during the FY 2023-24.

MATERIAL CHANGES & COMMITMENTS

Pursuant to Sec 134 (4) (I) of the Companies Act, 2013 ('the Act'), no material changes & Commitments affecting financial position of the company occurring between the end of the financial year of the company to which the financial statements relate and the date of the report.

CHANGES IN SHARE CAPITAL DURING FY-2023-24

There was no change in Share Capital during the Financial Year 2023-2024 under review.

SUBSIDIARY / JOINT VENTURES / ASSOCIATES

Your Company has no Subsidiaries or Associate or Joint Venture Company. However, the Company is the Subsidiary of **M/s Ramayana Promoters Private Limited** in respect of its holding more than 50% Share Capital.

PARTICULARS OF LOANS, INVESTMENTS AND GUARANTEES

Details of loans, guarantees and investments covered under Section 186 of the Companies Act, 2013 are provided in the notes to the Financial Statement as attached with this Annual Report.

INDUSTRY SCENARIO IN FUTURE:

The infrastructure sector is a key driver of the Indian economy. The Indian government places a strong emphasis on this sector as it is crucial to India's overall growth and helps to ensure that world-class infrastructure is built in the nation on schedule. Power, bridges, dams, highways, and urban infrastructure development are all included in the infrastructure industry. The Indian government is trying to create an intense push through policies to ensure world-class infrastructure in India, making it India's new identity. India is undertaking major infrastructure and industrial projects worth \$ 1.3 trillion approx.

The real estate sector is one of the most globally recognized sectors. The real estate sector comprises four sub sectors - housing, retail, hospitality and commercial. The growth of this sector is well complemented by the growth of the corporate environment and the demand for office space as well as urban and semi-urban accommodations. The construction industry ranks third among the 14 major sectors in terms of direct, indirect and induced effects in all sectors of the economy. The residential real estate sector in India is witnessing a remarkable transformation, driven by evolving consumer preferences, changing lifestyles, and demographic shifts. In India, the real estate sector is the second-highest employment generator, after the agriculture sector. It was also expected that this sector will incur more non-resident Indian (NRI) investment, both in the short term and the long term.

The Construction industry in India consists of the Real estate as well as the Urban development segment. The Real estate segment covers residential, office, retail, hotels and leisure parks, among others. While Urban development segment broadly consists of sub-segments such as Water supply, Sanitation, Urban transport, Schools, and Healthcare. United Nations projects India's population to be 1.64 Bn by 2047, an estimated 51% of India's population is likely to be living in urban centres. 100% Foreign direct investment in the construction industry in India under automatic route is permitted in completed projects for operations and management of townships, malls/shopping complexes, and business constructions.

By 2030, more than 40% of the Indian population is expected to live in urban India (35% today) which is likely to create a demand for 25 Mn additional affordable units. Growth of cities would boost energy demand for powering buildings, making measures such as the revised Energy Conservation Building Code (ECBC), extremely important. Use



of green building materials, and energy efficient HVAC and lighting systems are at the forefront of the new paradigm. Technology/AI Shaping the Industry Cost efficiencies, faster construction and higher quality are driving implementation of techniques such as aluminium formwork, prefabricated buildings, building information modelling (BIM), etc.

The Real Estate Industry In India Market size is estimated at USD 0.33 trillion in 2024, and is expected to reach USD 1.04 trillion by 2029, growing at a CAGR of 25.60% during the forecast period (2024-2029). According to industry reports, real estate demand for data centres is expected to increase by 15-18 million sq. ft. by 2025. Demand for residential properties has surged due to increased urbanization and rising household income. India is among the top 10 price-appreciating housing markets internationally.

STATE OF THE COMPANY'S AFFAIRS

Pursuant to Sec 134 (3) (i) of the Companies Act, 2013 ('the Act') as we look forward to 2024, Evolving customer preferences is playing a pivotal role in shaping India's real estate market. With rapid urbanisation and increasing disposable incomes, there is a growing preference for modern amenities and convenience. Homebuyers look for properties with smart technology, energy-efficient appliances, & recreational facilities. Factors like government policies, technological advancements, sustainable practices, rising demand for housing, and regulatory measures like RERA are pivotal in shaping the current industry landscape. Nowadays, product-centricity has surged with customers, showing willingness to pay a premium for superior quality. In the dynamic realm of India's real estate market, technological advancements have significantly reshaped various facets of the industry by boosting efficiency & fundamentally reshaping the development, marketing, & management of properties.

FIXED DEPOSITS:

Your Company has not accepted any deposits within the meaning of Section 73 of the Companies Act, 2013 read with Companies (Acceptance of Deposits) Rules, 2014.

ANNUAL RETURN:

Annual Return along with the Extract vide **MGT-9** in terms of Section 92(3) of the Companies Act, 2013 is available at Company's website at www.ccapltd.in

CHANGE IN BOARD OF DIRECTORS

Mr. Arunansu Goswami (DIN-07514682), re-appointed as a Non Executive Director in Independent capacity for a second term of 5(Five) years on and from dated 18th July, 2023 which had been approved by the Shareholders at the Annual General Meeting held on 08th September, 2023.

BOARD MEETINGS:

During the Financial year Seven (7) meetings of Board of Directors held on 19.05.2023, 29.05.2023, 18.07.2023, 26.07.2023, 08.08.2023, 08.11.2023 and 07.02.2024.

Name of Director	No. of Board meetings attended	Attendance at last AGM
MR.ARUNANSU GOSWAMI	7	YES
MR. SANKALAN DATTA	7	YES
MR. KAJAL CHATTERJEE	7	YES
MR. KAMAL KISHORE CHOWDHURY	7	YES

MRS. SWETA PATWARI	7	YES
--------------------	---	-----

COMMITTEES OF BOARD:

To comply with the provisions of section 177 and 178 of the Companies Act, 2013('the Act') and Rule 6 of the Companies (Meeting of board and its powers) Rules, 2014 the following Committees have been constituted by the Board of Directors of the Company.

1. Audit Committee
2. Nomination & Remuneration Committee
3. Stakeholders Relationship Committee

1. Audit Committee Meeting

- a) During the Financial year 2023-2024 the Audit Committee held 5(Five) Meetings on 19.05.2023, 29.05.2023, 08.08.2023, 08.11.2023 and 07.02.2024.

Name of Director	No. of meetings attended
MR.ARUNANSU GOSWAMI	5
MR. SANKALAN DATTA	5
MRS. SWETA PATWARI	5

2. Nomination & Remuneration Committee

- a) During the Financial year 2023-2024 the Nomination & Remuneration Committee held 2(Two) Meetings on 18.07.2023, 08.08.2023.

Name of Director	No. of meetings attended
MR.ARUNANSU GOSWAMI	2
MR. SANKALAN DATTA	2
MRS. SWETA PATWARI	2

3. Stakeholders Relationship Committee

- a) During the Financial Year under Review, the Committee held 1(one) Meeting as on dated 18.07.2023.

Name of Director	No. of meetings attended
MR.ARUNANSU GOSWAMI	1
MR. SANKALAN DATTA	1
MRS. SWETA PATWARI	1

CHANGE IN COMMITTEES OF BOARD:

There has been a no change during the financial year.

KEY MANAGERIAL PERSONNEL OF THE COMPANY

The following persons are Key Managerial Personnel of the Company for the financial year under review:-

- | | |
|-------------------------------|---|
| 1.Mr. Kamal Kishore Chowdhury | - Whole Time Director |
| 2.Mr. Dharmendra Kumar Singh | - Company Secretary (Resigned as on date 07.08.2023) |
| 3.Miss. Sushmita Neogy | - Company Secretary (Appointed as on date 08.08.2023) |
| 4. Mr. Somesh Bagchi | - Chief Financial Officer |

Change in Key Managerial Personnel:

There has been a change in the Composition of the Key Managerial Personnel i.e. Company Secretary due to the resignation of Mr. Dharmendra Kumar Singh (Company Secretary) on dated 07.08.2023 and appointment of Miss. Sushmita Neogy (Company Secretary) on dated 08.08.2023 during the Financial Year 2023-24.

VIGIL MECHANISM / WHISTLE BLOWER POLICY

In accordance with Section 177(9) and (10) of the Companies Act, 2013 and Regulation 22 of under SEBI (Listing Obligations And Disclosure Requirements) Regulations, 2015, the Company has established a Vigil Mechanism and has a Whistle Blower Policy. The policy is available at the Company's website www.ccapltd.in under the head Disclosure Under Regulation 46 of SEBI (Listing Obligations And Disclosure Requirements) Regulations, 2015, followed by the link - <https://www.ccapltd.in/disclosure46.html>.

DIRECTOR'S RESPONSIBILITY STATEMENT:

Pursuant to the requirement clause (c) of sub-section (3) of Section 134 of the Companies Act, 2013, your Directors confirm that:

- In the preparation of the annual accounts, the applicable accounting standards had been followed along with proper explanation relating to material departures;
- The directors had selected such accounting policies and applied them consistently and made judgments and estimates that are reasonable and prudent so as to give a true and fair view of the state of affairs of the company at the end of the financial year and of the profit and loss of the company for that period;
- The directors had taken proper and sufficient care for the maintenance of adequate accounting records in accordance with the provisions of this Act for safeguarding the assets of the company and for preventing and detecting fraud and other irregularities;
- The directors had prepared the annual accounts on a going concern basis; and

- e) The directors had laid down internal financial controls to be followed by the company and that such internal financial controls are adequate and were operating effectively.
- f) The directors had devised proper systems to ensure compliance with the provisions of all applicable laws and that such systems were adequate and operating effectively.

DECLARATION BY INDEPENDENT DIRECTORS:

The Company has received necessary declarations from all the Independent Directors under Section 149(7) of the Companies Act, 2013, that they meet the criteria of independence as provided in Section 149(6) of the Companies Act, 2013.

Pursuant to Section 134 (3)(q) of the Companies Act, 2013 ('the Act') The Independent Directors hold office for a fixed term of 5 years and are not liable to retire by rotation. Independent Director Mr. Arunansu Goswami's term expired on dated 09.04.2023 however he was in the process of reappointment and re-appointed on dated 18.07.2023 during the Financial Year for the second term of next Five Years.

COMPANY'S POLICY ON APPOINTMENT AND REMUNERATION:

This Policy envisages the role and responsibility of the Independent Directors, Constitution of the Nomination and Remuneration Committee, term of appointment of Managerial Personnel, Directors, KMPs, Senior Management, remuneration of the Managerial Personnel, KMPs, Senior Management, Independent Directors, Stock Options to Managerial Personnel, KMPs, Senior Management, other employees, evaluation of Managerial Personnel under Section 134 of the Companies Act, 2013, KMPs, Senior Management, Independent Directors, etc. The Nomination and Remuneration Committee will consist of three or more nonexecutive directors, out of which at least one-half shall be independent director(s), provided that Chairperson of the Company may be appointed as a member of this Committee but shall not chair such Committee. The Board shall reconstitute the Committee as and when required to comply with the provisions of the Companies Act, 2013 and applicable statutory requirements including the Listing Agreement. The meeting of Committee shall be held at such regular intervals as may be required to carry out the objectives set out in the Policy. The Committee members may attend the meeting physically or through Video conference or through permitted audio –visual mode, subject to the provisions of the applicable laws. The Committee shall have the authority to call such employee (s), senior official(s) and / or externals, as it deems fit. The Company Secretary shall act as Secretary to the Committee. For detailed information about the policy your are requested to visit your company website www.ccapltd.in.

Pursuant to Section 197(14) of the Companies Act, 2013 ('the Act'), There is no receipt of any commission by MD / WTD from a Company and also not receiving commission / remuneration from it Holding or subsidiary.

STATUTORY AUDITORS, THEIR REPORT AND NOTES TO FINANCIAL STATEMENTS:

In terms of the provisions of Section 139 of the Companies Act, 2013 read with provisions of the Companies (Audit and Auditors) Rules, 2014 as amended, M/s. Basu Chanchani & Deb, Chartered Accountants (ICAI Firm Registration No. 304049E) be and is hereby re-appointed as the Statutory Auditors of the Company to hold the office for the second term of five years beginning from the conclusion of the 50th Annual General Meeting till the conclusion of the 55th Annual General Meeting of the Company scheduled to be held in the year 2027.

The members may note that consequent to the changes made in The Companies Act, 2013 and The Companies (Audit and Auditors) Rules, 2014 by the Ministry of Corporate Affairs (MCA) vide notification dated May 7, 2018, the proviso to Section 139 of the Companies Act, 2013 read with explanation to sub-rule 7 of Rule 3 of the Companies (Audit and Auditors) Rules, 2014, the requirement for ratification of Auditors appointment at every Annual General

Meeting has been done away. Therefore, the requirement of ratifying the appointment of M/s. Basu Chanchani & Deb, as the Auditors of the Company at the every Annual General Meeting does not arise.

Your Company has received a certificate from M/s. Basu Chanchani & Deb, Chartered Accountants confirming their eligibility to continue as Auditors of the Company in terms of the provisions of Section 141 of the Companies Act, 2013 and the Rules framed there under. They have also confirmed that they hold a valid certificate issued by the Peer Review Board of The Institute of Chartered Accountants of India (ICAI) as required under the provisions of Regulation 33 of the Listing Regulations.

EXPLANATION TO AUDITOR'S REMARKS

- The company has advanced Rs 556.30 lakhs for the development right which is a 'good and recoverable advance' and there is no indication available from the records and regular interaction with the party that such advance becomes doubtful of recovery in any way. Moreover, the party received for the development right has confirmed as on 31.03.2024 and the management has taken all necessary steps which seems to be right at the moment for the execution of development right which is under progress. Under this circumstances, the company do not find it reasonable to treat this advance in its book as unrecoverable.
- It is a fact to note that the company has obtained "Lease Right" for 999 years by indenture, dated 06.11.1996 and such leasehold right issued by the Hon'ble Governor of West Bengal, and at the time of execution of lease, your company has paid the necessary premium or salami which has fully charged in its account. As per the indentures the annual rent has to be paid within 90 days of the year for which such rent shall be payable. However, this annual rent of the leasehold properties has not been ascertained and informed by the Urban Development Department, Government of West Bengal. The company has made contact with the Lesser in many times and the matter is pending as on date. The Company is ready to discharge its "dues" Annual Rent as and when the same will come to its knowledge. However due to non availability of facts and figures of annual rent of the leasehold properties the company is not position to ascertain the "annual rent" of the leasehold properties since the lease deed execution. It is very much clear that the local municipality is not concerned with "Annual Rent" of such leasehold properties issued by the Urban Development Department, Government of West Bengal.
- The Company has observed and the Board of Directors have taken steps to obtain the "fair value" of equity shares.
- Your Board of Directors observed the Auditors observation. The company has taken steps to obtain 'Actuarial Valuation' on gratuity of the employees of the company. However, the company has provided Rs 1 lakh as gratuity in its current year account.

SECRETARIAL AUDIT:

In terms of Section 204 of the Act and Rules made there under, Ms. Soma Saha, a Practicing Company Secretary (C.P. No. 12237, Mb No: 33125), having its office at 10, Old Post Office Street Room No: 42A, Kolkata – 700 001, have been appointed as Secretarial Auditor of the Company for the Financial Year 2023-2024. The report of the Secretarial Auditor is enclosed as an **Annexure-1** to this report. The observation made therein is taken note of by the management and necessary steps had been taken to rectify it.

BOARD EVALUATION:

Securities Exchange Board of India (SEBI) had issued a guidance note on Board Evaluation which inter alia contains indicative criterion for evaluation of the Board of Directors, its Committees and the individual members of the Board.

Pursuant to the new Evaluation Framework adopted by the Board, the Board adopted a formal mechanism for evaluating its performance and as well as that of its Committees and individual Directors for the financial year 2023-2024. The exercise was carried out through a structured evaluation process covering various aspects of the Boards functioning such as composition of the Board & Committees, experience & competencies, performance of specific duties & obligations, attendance of the meetings, governance issues etc. Separate exercise was carried out to evaluate the performance of individual Directors who were evaluated on parameters such as attendance, contribution at the meetings and otherwise, independent judgment, safeguarding of minority shareholders interest etc.

The individual Director's performance was also evaluated and the Board was of the view that the Directors fulfilled their applicable responsibilities and duties as laid down by the Listing Regulations and the Companies Act, 2013 and at the same time contributed with their valuable knowledge, experience and expertise to grab the opportunity and counter the adverse challenges faced by the Company during the year under review.

STATEMENT REGARDING THE OPINION OF BOARD FOR INDEPENDENT DIRECTOR RE-APPOINTED

Mr. Arunansu Goswami (DIN-07514682), re-appointed as a Non Executive Director in Independent capacity for a second term of 5(Five) years on and from dated 18th July, 2023. The Board of directors were extremely satisfied with the integrity, expertise and experience of Mr. Arunansu Goswami and approved the proposal to re- appoint him for second term of next five years.

RISK MANAGEMENT POLICY

Pursuant to Section 134(3)(n) of the Companies Act, 2013 and Regulation 17(9) of under SEBI (Listing Obligations And Disclosure Requirements) Regulations, 2015, the Company has developed and implemented a Risk Management Policy. The Policy envisages identification of risk and procedures for assessment and minimization of risk thereof.

HUMAN RESOURCES:

Your Company treats its "Human Resources" as one of its most important assets.

Your Company continuously invests in attraction, retention and development of talent on an ongoing basis. A number of programs that provide focused people attention are currently underway. Your Company thrust is on the promotion of talent internally through job rotation and job enlargement.

SIGNIFICANT AND MATERIAL ORDERS PASSED BY THE REGULATORS:

Pursuant to Sec 134 (3)(q) r/w Rule 8 (5) (viii) of Cos (Accounts) Rules, 2014 of the Companies Act, 2013 ('the Act'), During the year under review, the no significant and material orders were passed by the regulators or courts or tribunals impacting the going concern status and company's operations except:

Statue	Nature of Dues	Amount(Rs in Lakhs)	Financial Year	Regulators
Income Tax Act 1961	Income tax and Interest	1169.83	2012-13	CIT Appeal, Kolkata

Income Tax Act 1961	Income tax and Interest	56.43	2014-15	CIT Appeal Kolkata
GST	Service Tax & Penalties	346.36	2011-16	Service Tax Appellate Tribunal
SEBI ACT/SCRA act,1956	Penalty	57.00	Dec 2016	SATS MUMBAI

INTERNAL FINANCIAL CONTROLS

Pursuant to Sec 134 (3)(q) r/w Rule 8 (5) (vii) of Cos (Accounts) Rules, 2014 of the Companies Act, 2013 ('the Act') The internal financial controls with reference to the Financial Statements are commensurate with the size and nature of business of the Company. Audit committee of your company has performed regular review on internal financial controls of your company.

RELATED PARTY TRANSACTIONS:

The particulars of every contract or arrangements entered into by the Company with related parties referred to in sub-section (1) of section 188 of the Companies Act, 2013 including certain arms' length transactions under third proviso thereto shall be disclosed in Form No.AOC-2 as an **Annexure-2**.

The Company has formulated a policy on materiality of Related Party Transactions and also on dealing with Related Party Transactions. The policy is available on the Company's website www.ccapltd.in under the head Disclosure Under Regulation 46 of SEBI (Listing Obligations And Disclosure Requirements) Regulations, 2015, followed by the link <https://www.ccapltd.in/disclosure46.html>.

PREVENTION OF INSIDER TRADING:

The Company has adopted a Code of Conduct for Prevention of Insider Trading with a view to regulate trading in securities by the Directors and designated employees of the Company. The Code requires pre-clearance for dealing in the Company's shares and prohibits the purchase or sale of Company shares by the Directors and the designated employees while in possession of unpublished price sensitive information in relation to the Company and during the period when the Trading Window is closed. The Board is responsible for implementation of the Code. All Board Directors and the designated employees have confirmed compliance with the Code.

TRANSFER OF AMOUNTS TO INVESTOR EDUCATION AND PROTECTION FUND DURING THE FINANCIAL YEAR UNDER REVIEW

The Company have not declared any Dividend since the Financial Year 2011-12, however the last Dividend declared was for the Financial Year 2010-11 and in accordance with the provisions of Section 124, 125 and other applicable provisions, if any, of the Companies Act, 2013, read with the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 (including any statutory modification(s) or re-enactment(s) thereof for the time being in force) the amount of dividend remaining unclaimed or unpaid for a period of seven years from the date of transfer to the unpaid dividend account is required to be transferred to the IEPF, maintained by the Central Government. In pursuance of this, the dividend remaining unclaimed or unpaid in respect of dividends for the Financial Year 2010-2011 have been transferred to the IEPF. The Statement of amounts credited to Investor-IEPF-1-for all the previous years in which dividends declared before and for 2010-2011, is available on the Company's website: www.ccapltd.in

Members/claimants whose shares or unclaimed dividends, have been transferred to the IEPF Demat Account or the Fund, as the case may be, may claim such shares or apply for refund by making an application to the IEPF Authority in Form IEPF-5 (available at <http://www.iepf.gov.in>).

**CORPORATE GOVERNANCE**

Pursuant to Regulation 15 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, as the paid-up Share Capital of the Company is less than 10 Crores and its Reserves are less than 25 Crore, provisions of the Corporate Governance is not applicable to your Company. However, adequate steps have been taken for better corporate governance.

INDUSTRIAL RELATIONS:

During the year under review, your Company enjoyed cordial relationship with workers and employees at all levels.

DISCLOSURE UNDER SECTION 197 (12) AND RULE 5 OF THE COMPANIES (APPOINTMENT & REMUNERATION OF MANAGERIAL PERSONNEL) RULES, 2016

Information in accordance with the provisions of Section 197(12) of the Companies Act, 2013 read with Rule 5 of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2016 is given in **Annexure-3** forming part of the Directors' Report

DISCLOSURE UNDER THE SEXUAL HARASSMENT OF WOMEN AT WORKPLACE (PREVENTION, PROHIBITION AND REDRESSAL) ACT, 2013

The company has in place an Anti -Sexual Harassment Policy in line with the requirements of The Sexual Harassment of Woman at the Workplace (Prevention, Prohibition & Redressal) Act 2013. Internal Complaints Committee (ICC) has been set up to redress complaint received regarding sexual harassment. All Employees (permanent, Contractual, temporary, trainees) are covered under this policy.

The following is a summary of sexual harassment complaints received and disposed of during each calendar year.

-No of Complaints Received – NIL

-No of Complaints Disposed off– NIL

SECRETARIAL STANDARDS

The Board of Directors hereby affirms that your Company has adhered to the Secretarial Standards as prescribed by the Institute of Company Secretaries of India during the financial year under report.

DETAILS OF CONSERVATION OF ENERGY, TECHNOLOGY ABSORPTION, FOREIGN EXCHANGE EARNINGS AND OUTGO

Although your Company's core activity is in the area of civil construction which is not power intensive, your Company is making every efforts to conserve the power. Critical natural resources like Diesel etc. are consumed efficiently to ensure proper energy utilization and conservation. During the period under review there was no foreign exchange earnings or out flow.

COST AUDIT RECORD

The company is not required to maintain Cost Audit records in term of Section 148 (1) of the Companies Act, 2013.

CORPORATE SOCIAL RESPONSIBILITY (CSR)

Corporate Social Responsibility Rules under Sec. 135 of the Companies Act, 2013 is not applicable to your Company.



ACKNOWLEDGEMENT

The Directors are grateful to the various Departments and agencies of the Central and State Governments for their help and co-operation. They are thankful to the Financial Institutions and Banks for their continued help, assistance and guidance. The Directors wish to place on record their appreciation of employees at all levels for their commitment and their contribution.

On behalf of the Board of Directors
For Shelter Infra Projects Limited

KAMAL KISHORE CHOWDHURY
(WHOLE TIME DIRECTOR)
DIN- 06742937

SANKALAN DATTA
(DIRECTOR)
DIN - 02478232

Date: 25.07.2024

Place: KOLKATA

C.S. SOMA SAHA

10. Old Post Office Street,
Room No: 42A, 1st floor,
Right Block
M: 9903273883
Email Id – saha.soma21@gmail.com
PAN NO: CVAPS7554J

Form No. MR-3**Annexure - 1****SECRETARIAL AUDIT REPORT****FOR THE FINANCIAL YEAR ENDED 31.03.2024**

*{Pursuant to Section 204(1) of the Companies Act, 2013 and Rule No. 9 of the Companies
(Appointment and Remuneration of Managerial Personnel) Rules, 2014}*

To
The Members,
M/s Shelter Infra Projects Limited
Eternity Building DN-1, Sector - V, Salt Lake
West Bengal
Kolkata – 700 091

I have conducted a secretarial audit of the compliance of applicable statutory provisions and the adherence to good corporate practices by **Shelter Infra Projects Limited**, which has its registered office at Eternity Building DN-1, Sector V, Salt Lake, Kolkata- 700 091 West Bengal (hereinafter called "the Company"). The secretarial audit was conducted in a manner that provided me with a reasonable basis for evaluating corporate conduct and statutory compliance and expressing our opinion thereon.

Based on my verification of the company's books, papers, minute books, forms, and returns filed and other records maintained by the company, as well as the information provided by the company, its officers, agents, and authorized representatives during the conduct of the secretarial audit, I hereby report that, in my opinion, the company has, during the audit period covering the financial year ended March 31, 2024, complied with the statutory provisions listed hereunder and also that the company has proper board processes and compliance mechanisms the company has proper board processes and compliance mechanisms in place to the extent, in the manner, and subject to the reporting made hereinafter.

We have examined the books, papers, minute books, forms, returns, and other records maintained by the company for the financial year ended on March 31, 2024, according to the provisions of:

- (i) The Companies Act, 2013 (the Act) and the rules made there under;
- (ii) The Securities Contracts (Regulation) Act, 1956 ('SCRA') and the rules made there under;



- (iii) The Depositories Act, 1996 and the Regulations and Bye-laws framed there under;
- (iv) The following Regulations and Guidelines prescribed under the Securities and Exchange Board of India Act, 1992 ('SEBI Act');
 - a) The Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011;
 - b) The Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015;
 - c) The Securities and Exchange Board of India (Registrars to an Issue and Share Transfer Agents) Regulations, 1993;
- (v) The laws specifically applicable to the industry to which the Company belongs as identified by the management are
 - 1. Transfer of Property Act, 1882.
 - 2. Registration Act, 1908,
 - 3. Stamp Act, 1899,
 - 4. Contract Labour (Regulation & Abolition) Act, 1970,
 - 5. Municipal Building Rules, 2007.

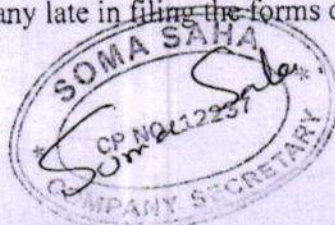
Wherever required, we have obtained management representation about the compliance of laws, rules, and regulations and the happening of events. The compliance of corporate provisions and other applicable laws, regulations, and standards is the responsibility of management. My examination was limited to the verification of procedures for textual laws.

I have also examined compliance with the applicable clauses of the following:

- i. Secretarial Standards (SS-1 and SS-2) issued by The Institute of Company Secretaries of India and notified by Ministry of Corporate Affairs.
- ii. Securities and Exchange Board of India (Listing Obligations & Disclosures Requirements) Regulations, 2015;

During the period under review, the company has generally complied with the provisions of the Act, Rules, Regulations, Guidelines, Standards, etc. mentioned above, subject to the following observations:

- 1. The company has generally complied with the provisions, rules, and guidelines of the regulations of the regulations to some extent. It is felt that the compliance mechanisms, systems, and procedures need to be further strengthened in the applicability of SS-1, SS-2, SEBI (LODR) Regulations, 2015, and the Companies Act, 2013.
- 2. The company has not any late in filing the forms during the financial year.



I further report that

- A. The Board of Directors of the Company has not been duly constituted with a proper balance of Executive Directors, Non-executive Directors, and Independent Directors. The independent Director terms expired on 09.04.2023. However the company was in the process of reappointment of independent Director and who was reappointed on 18.07.2023.
- B. The composition of the audit committee of the company has not been duly constituted as per SEBI and the Companies Act, 2013. The Independent Director terms expired on 09.04.2023. However the company was in the process of reappointment of Independent Director and who was reappointed on 18.07.2023.
- C. Adequate notice is given to all Directors to schedule the board meetings; the agenda and detailed notes on the agenda were sent at least seven days in advance; and a system exists for seeking and obtaining further information and clarifications on the agenda items before the meeting and for meaningful participation at the meeting.
- D. None of the Directors in any meeting dissented on any resolution, and hence there were no instances of recording any dissenting member's view in the minutes.

I further report that there are adequate systems and processes in the company commensurate with the size and operations of the company to monitor and ensure compliance with applicable laws, rules, regulations, and guidelines.

I further report that during the audit period there were specific events or actions having a major bearing on the company's affairs in pursuance of the above-referred laws, rules, regulations, guidelines, standards, etc. referred to above-

- (a) The listed entity has not provided all the required disclosure(s) under Regulation 30 along with Schedule III of SEBI LODR Regulations, 2015, within the time limits prescribed there under because compliances with regard to applicable regulations to the Calcutta Stock Exchange of India had not been made on the portal for the past years. The company was providing the intimations and fulfilling the compliances via posts and emails due to the non-availability of the user ID and password of the CSE Portal, and now it has been rectified and properly maintained and notified to the Calcutta Stock Exchange Portal and compliances has started in the due course of time as on current date.
- (b) During the audit period, it is observed that Dr. Abhishek Kumar, ICLS (Asst. ROC cum Asst Official Liquidator and Inspecting Officer) Office of Registrar of Companies cum Official Liquidator, Ranchi, Jharkhand, took steps against company on the basis of order under Section 206(4) of the Companies Act, 2013—in the matter of M/s Shelter Infra Projects Limited (CIN: L45203WB1972PLCO28349). He initiated Enquiries against the company in exercise of the powers under Section 206(4) of the Companies Act, 2013. It is observed that, as per the notice letter dated 12.02.2024 of the concerned authority, since the notice was received by the company



beyond the expected time frame, the company mailed on 21.02.2024 for an extension of some more days with regard to arranging the required documents, and via mail and letter dated 26.02.2024, they have sent the documents they managed to arrange so far as on that date.

- (c) During the audit period, it is observed that Dr. Abhishek Kumar, ICLS (Asst. ROC cum Asst Official Liquidator and Inspecting Officer) Office of Registrar of Companies cum Official Liquidator, Ranchi, Jharkhand, summoned under Section 207(3) (b) of the Companies Act, 2013—in the matter of M/s Shelter Infra. Projects Limited (CIN: L45203WB1972PLCO28349). Enquiries were initiated against the company in exercise of powers vested under section 207(3) (b) of the Companies Act, 2013. Directors and KMPs are hereby summoned to appear personally, for the Inquiry Officer in his chamber on 29.02.2024 at 01:00 P. M. at the office of the Registrar of Companies-cum-Official Liquidator, Jharkhand, Ministry of Corporate Affairs; Mangal Tower; 4th Floor, Old Hazaribagh Road; Near Kanta Toli Chowk, Ranchi 834001, Jharkhand for their examination on oath and not to depart until they receive permission to do so. It is observed that Directors along with KMPs who had been summoned along with the required documents of the Directors who could not appear physically duly appeared before the concerned authority on the specified date and time, and the matter is currently under observation of Ministry of Corporate Affairs.

I further report that during the audit period, there were no instances of:

- Public/Rights/Preferential Issue of Shares/Debentures/Sweat Equity, etc.
- Redemption or buyback of securities
- Major decisions taken by the members in pursuance of Section 180 of the Companies Act, 2013
- Merger, amalgamation, reconstruction, etc.

Soma Saha

SOMA SAHA

Practicing Company Secretary

ACS: 33125 COP: 12237

UDIN NO -A033125F000785021

Date: 19.07.2024

Place: Kolkata

Note: This report is to be read with our letter of even date which is annexed as Annexure-A and forms an integral part of this report.



C.S. SOMA SAHA

10. Old Post Office Street,
Room No: 42A, 1st floor,
Right Block
M: 9903273883
Email Id – saha.soma21@gmail.com
PAN NO: CVAPS7554J

Annexure-A

To
The Members,
M/s Shelter Infra Projects Limited
Eternity Building DN-1, Sector - V, Salt Lake
West Bengal
Kolkata – 700 091

My Report of even date is to be read along with this letter.

1. Maintenance of the secretarial record is the responsibility of the management of the company. My responsibility is to express an opinion on these secretarial records based on our audit.
2. We have followed the audit practices and processes as appropriate to obtain reasonable assurance about the correctness of the contents of the secretarial records. The verification was done on a random basis to ensure that the correct facts are reflected in secretarial records. We believe that the processes and practices I followed provide a reasonable basis for my opinion.
3. We have not verified the correctness and appropriateness of the financial records and books of accounts of the company.
4. Where ever required, we have obtained management representation about the compliance of laws, rules, and regulations, the happening of events, etc.
5. Compliance with the provisions of corporate law and other applicable laws, rules, regulations, and standards is the responsibility of management. My examination was limited to the verification of procedures on a random basis.
6. The secretarial audit report is neither an assurance as to the future viability of the company nor of the efficiency or effectiveness with which the management has conducted the affairs of the company.

Soma Saha,

SOMA SAHA
Practicing Company Secretary
ACS: 33125 COP: 12237
UDIN NO: A033125F000785021

Date: 19.07.2024
Place: Kolkata



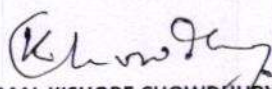
Annexure-2

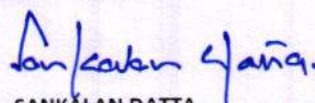
Disclosure of particulars of contracts/arrangements entered into by the company with related parties referred to in sub-section (1) of section 188 of the Companies Act, 2013 including certain arm's length transactions under third proviso thereto

- Details of contracts or arrangements or transactions not at arm's length basis
There are no contracts or arrangements or transactions entered during the year 2023-2024 which were not at arm's length basis.
- Details of material contracts or arrangement or transactions at arm's length basis

Name(s) of the related party	Nature of relationship	Duration	Salient terms	Nature of Transaction	Amount(Rs in Lakhs)
Mr. Somesh Bagchi	Chief Financial Officer	ongoing	Not applicable	Rendering services as a CFO	3.66
Mr. Dharmendra Kumar Singh	Company Secretary	Resigned	Not applicable	Rendered services as a CS	0.55
Miss. Sushmita Neogy	Company Secretary	ongoing	Not applicable	Rendering services as a CS	1.93
Seguro Infracon (P) Limited	Associate Concern	ongoing	Based on Transfer Pricing Guideline	Work executed as Contractor	-
				Mobilisation advance	-
				Outstanding Balance	399.45
Akankha Nirman Pvt Ltd.	Associate Concern	ongoing	Not applicable	Unsecured Loan	-
				Unsecured Loan repaid	-
				Outstanding Balance	1447.25
Megha Housing Developers Pvt. Ltd.	Associate Concern	ongoing	Not applicable	Unsecured Loan	-
				Unsecured Loan repaid	-
				Outstanding Balance	27.94

By Order of the Board of Directors
For Shelter Infra Projects Limited


KAMAL KISHORE CHOWDHURY
(WHOLE TIME DIRECTOR)
DIN- 06742937


SANKALAN DATTA
(DIRECTOR)
DIN - 02478232

Date: 25.07.2024
Place: KOLKATA

**ANNUAL REPORT 2023-24****SHELTER INFRA PROJECTS LIMITED**

CIN: L45203WB1972PLC028349

Reg off: Eternity Building DN-1,
Salt Lake, Kolkata -700091**PARTICULARS OF EMPLOYEES PURSUANT TO SECTION 197(12) OF THE COMPANIES ACT, 2013 READ WITH RULE 5(1) OF THE COMPANIES (APPOINTMENT AND REMUNERATION OF MANAGERIAL PERSONNEL) AMENDMENT RULES, 2016**

Name of the Director / CEO / CFO / Company Secretary / Manager	Designation	(i) Ratio of the remuneration of each director to the median remuneration of the employees of the Company for the financial year 2023-2024	(ii) Percentage increase in Remuneration during 2023-24
SANKALAN DATTA	Director	NIL	NIL
KAJAL CHATTERJEE	Director	NIL	NIL
KAMAL KISHORE CHOWDHURY	Whole Time Director	NIL	NIL
SWETA PATWARI	Director	NIL	NIL
ARUNANSU GOSWAMI	Director	NIL	NIL
SOMESH BAGCHI	CFO	3 : 1	NIL
SUSHMITA NEOGY	Company Secretary	2 : 1	NIL
DHARMENDRA KUMAR SINGH	Company Secretary	NIL	NIL

Sl. No.	Description	Remarks
iii.	the percentage increase in the median remuneration of employees in the financial year;	0.5 : 1
iv.	the number of permanent employees on the rolls of company;	14
v.	average percentile increase already made in the salaries of employees other than the managerial personnel in the last financial year and its comparison with the percentile increase in the managerial remuneration and justification thereof and point out if there are any exceptional circumstances for increase in the managerial remuneration;	Average Salary increase of non-managerial employees is – 0.5 : 1 Average Salary increase of managerial employees – 0.5 : 1
vi.	It is hereby affirmed that the remuneration to managerial personnel referred to above is as per the remuneration policy of the Company.	

ANNUAL REPORT 2023-24



SHELTER INFRA PROJECTS LIMITED

CIN: L45203WB1972PLC028349

Reg off: Eternity Building DN-1,
Salt Lake, Kolkata -700091

On behalf of the Board of Directors
For Shelter Infra Projects Limited

KAMAL KISHORE CHOWDHURY
(WHOLE TIME DIRECTOR)
DIN- 06742937

SANKALAN DATTA
(DIRECTOR)
DIN - 02478232

Date: 25.07.2024
Place: KOLKATA

Annexure-3**PARTICULARS OF EMPLOYEES PURSUANT TO SECTION 197(12) OF THE COMPANIES ACT, 2013 READ WITH RULE 5 (2) and 5(3) OF THE COMPANIES (APPOINTMENT AND REMUNERATION OF MANAGERIAL PERSONNEL) AMENDMENT RULES, 2016**

It is hereby affirmed that:

- (i) No employee was in receipt of remuneration for the year in aggregate to or more than Rs. 1.02 Crores (if employed throughout the financial year);
- (ii) No employee was in receipt of remuneration for any part of the year at a rate which in aggregate to or more than Rs. 8.5 lacs per month (if employed for a part of the financial year);
- (iii) No employee was in receipt of remuneration in excess of that drawn by the Managing Director or Whole-time Director or Manager nor holds by himself or along with his spouse and dependent children atleast or more than two percent of the equity shares of the Company.

Top Ten Employees in terms of Remuneration drawn for F.Y. 2023-24.:

Sl. No.	Name	Designation	Remuneration (Rs.)	Nature of Employment	Qualification and Experience	Date of Commencement of Employment	Age	Last Employment Held	% of equity shares held	Whether relative of any Director / Manager
1	Somesh Bagchi	Chief financial Officer	32500.00	Permanent	B.Com(H) in 1991 Post Graduate Diploma in Financial Management in 1994 29 years of experience in various organizations.	16.09.2022	54	Worked in Nicco Uco Aliance Credit Limited as a Manager	NIL	No
2	Sushmita Neogy	Company Secretary-cum-Compliance Officer	25500.00	Permanent	Qualified Company Secretary in 2020. Worked under Practicing Company Secretary and Listed Company as Trainee.	08.08.2023	28	Worked as a Trainee under Practicing Company Secretary Mr. Kamal Kumar Sharma as well as M/s Bally Jute Company Limited.	NIL	No

3	Lalita Guha Sarkar	Sr. Asst. Technical	24400.00	Permanent	B.A. in 1985. Experience of working in Pharmaceuticals concern	19-05-1997	55	Worked in a reputed Pharmaceuticals concern.	NIL	No
4	Vivekananda Gain	Executive-Admin & Accounts	22158.00	Permanent	B.A. in 1988.	01-05-1991	57	-	NIL	No
5	Abhijit Guha	Executive-Accounts	19253.00	Permanent	B.COM (Hons) (Experience of working in Construction Co.)	01-07-2022	51	Worked in reputed construction company	NIL	No
6	Rajat Chakraborty	Executive Accounts	17500.00	Permanent	B.COM (Hons) in 2019	01-02-2024	26	Worked relating to preparing Stock Report	NIL	No
7	Ujjwal Chandra Dey	Executive-Admin & Accounts	17236.00	Permanent	B.A. in 1998. Above 4 years experience as a Store-keeper	01-05-2007	48	Worked as Store-keeper for 4 years	NIL	No
8	Susmita Sengupta	Receptionist Cum Telephone Operator	15268.00	Permanent	B.A. in 1990	10-04-2015	58	Worked in a private nursing home as Front Office Manager	NIL	No
9	Arpita Sinha	Secretary to Chairman	14726.00	Permanent	M.Sc. in Botany & Forestry in 2005. Above 3 years experience in Insurance operations, Customer Relationship Management and General Administration	16-08-2010	41	Worked as Regional Front Desk Officer with HDFC Standard Life Insurance Company	NIL	No
10	Sumita Mukherjee	Secretarial Executive	11440.00	Permanent	B.A. in 1994	01-04-2016	47	-	NIL	No



On behalf of the Board of Directors
For Shelter Infra Projects Limited

KAMAL KISHORE CHOWDHURY
(WHOLE TIME DIRECTOR)
DIN- 06742937

SANKALAN DATTA
(DIRECTOR)
DIN - 02478232

Date: 25.07.2024
Place: KOLKATA

NOTICE IS HEREBY GIVEN THAT THE 52ND ANNUAL GENERAL MEETING OF MEMBERS OF M/S SHELTER INFRA PROJECTS LIMITED WILL BE HELD THROUGH VIDEO CONFERENCING ON TUESDAY, 24TH SEPTEMBER, 2024 AT 12.30 P.M. IN ACCORDANCE WITH THE APPLICABLE PROVISIONS OF THE COMPANIES ACT, 2013 READ WITH MCA GENERAL CIRCULAR NO. 09/2023, 10/2022, 02/2022, 02/2021, 20/2020, 17/2020 AND 14/2020 DATED 25TH SEPTEMBER 2023, 28TH DECEMBER 2022, 05TH MAY 2022, 13TH JANUARY 2021, 5TH MAY 2020, 13TH APRIL 2020 AND 8TH APRIL, 2020 RESPECTIVELY TO TRANSACT THE FOLLOWING BUSINESSES:-

ORDINARY BUSINESS:

1. To receive, consider and adopt the Audited Financial Statements of the Company for the Financial Year ended March 31, 2024, together with the Reports of the Directors and Auditors thereon.

To consider and if thought fit, to pass the following resolution, with or without modification(s), as an Ordinary Resolution:

"RESOLVED THAT the Audited Financial Statements of the Company for the financial year ended March 31, 2024 and the reports of the Board of Directors and Auditors thereon laid before this meeting, be and are hereby considered and adopted."

2. To appoint Mr. Sankalan Datta (DIN-02478232) as director, liable to retire by rotation, and being eligible, offers himself for re-appointment.

To consider and if thought fit, to pass the following resolution, with or without modification(s), as an Ordinary Resolution:

"RESOLVED THAT pursuant to the provisions of Section 152 of the Companies Act, 2013, Mr. Sankalan Datta (DIN-02478232), who retires by rotation at this meeting and being eligible has offered himself for re-appointment, be and is hereby appointed as a Director of the Company, liable to retire by rotation."

SPECIAL BUSINESS:

3. Re-Appointment for the second tenure of Mr. Kamal Kishore Chowdhury (DIN: 06742937), as Whole-Time Director of the Company for Period of three years with effect from 13th August, 2024:

To consider and if thought fit, to pass with or without modification(s), the following resolution as a Special Resolution:

"RESOLVED THAT pursuant to the provisions of sections 196, 197 and other applicable provisions, if any, of the Companies Act, 2013, (hereinafter referred to as the 'Act') read along with Schedule V to the Act (including any amendment thereto or re-enactment thereof for the time being in force) and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, as amended from time to time and based on the recommendation of Nomination and Remuneration Committee, and subject to such sanctions as may be necessary, Mr. Kamal Kishore Chowdhury (DIN-06742937) who has already attained the age of 76 Years and who qualifies for being re-appointed as Whole-time Director ('WTD') designated as Executive Director of the Company for re-appointment of the second tenure for three (3) years commencing from 13th August, 2024 till 12th August, 2027, liable to retire by rotation, upon the terms and conditions set out in the statement annexed to the Notice convening



this Meeting, including the remuneration to be paid in the event of loss or inadequacy of profits in any financial year during his said tenure within the overall limits of Section 197 of the Act and in the agreement entered into between the Company and WTD, which agreement is hereby approved, with liberty to the Board of Directors, to alter or vary the terms and conditions and remuneration including minimum remuneration as it may deem fit and in such manner as may be agreed to between the Board and WTD.

"RESOLVED FURTHER THAT the Board of Directors and the Company Secretary of the Company be and are hereby severally authorised to do all such acts, deeds, matters and things and execute all such documents, instruments and writings as may be required and delegate all or any of its powers herein conferred to any committee of director(s) to give effect to the above resolution."

4. APPROVAL FOR RELATED PARTY TRANSACTION

To consider, and if thought fit, to pass with the following resolution as a Special Resolution:

"RESOLVED THAT pursuant to the provisions of Section 188 and all other applicable provisions if any, of the Companies Act, 2013 (the Act) read with the Companies (Meetings of Board and its Powers) Rules, 2014 and subject to such approvals, consents, sections and permissions as may be necessary, consent of the members of the Company be accorded to the Board of Directors of the Company to enter into contracts and /or agreements with related parties as defined under the Act with respect to sale purchase or supply of goods or materials, leasing of property of any kind, availing or rendering of any services, appointment of agents for purchase or sale of goods, materials, services or property or appointment of such related party to any office or place of profit in the Company, or its subsidiary or associate company or any other transactions of whatever nature with related parties up to the maximum Rs. 500 Crores per annum in a financial year as provided in the table provided in and forming part of the Explanatory statements.

"FURTHER RESOLVED THAT the Board of Directors of the company, be and is hereby authorised to determine the actual sums to be involved in the proposed transactions and the terms and conditions related thereto and all other matters arising out of or incidental to the proposed transactions and generally to do all acts deeds and things as may be necessary proper, desirable or expedient and to execute all documents, agreements and writings as may be necessary, proper, desirable or expedient to give effect to this resolution:"

BY ORDER OF THE BOARD OF DIRECTORS

KAMAL KISHORE CHOWDHURY
WHOLE TIME DIRECTOR
(DIN - 06742937)

DATE: 25.07.2024
PLACE: KOLKATA

**NOTES:-**

1. In view of the massive outbreak of the COVID-19 pandemic, social distancing is a norm to be followed and pursuant to the Circular No. 14/2020 dated April 08, 2020, Circular No. 17/2020 dated April 13, 2020 issued by the Ministry of Corporate Affairs followed by Circular No. 20/2020 dated May 05, 2020 and Circular No. 02/2021 dated January 13, 2021 and all other relevant circulars issued from time to time, physical attendance of the Members to the EGM/AGM venue is not required and general meeting be held through video conferencing (VC) or other audio visual means (OAVM). Hence, Members can attend and participate in the ensuing EGM/AGM through VC/OAVM.
2. Pursuant to the Circular No. 14/2020 dated April 08, 2020, issued by the Ministry of Corporate Affairs, the facility to appoint proxy to attend and cast vote for the members is not available for this EGM/AGM. However, the Body Corporates are entitled to appoint authorised representatives to attend the EGM/AGM through VC/OAVM and participate thereat and cast their votes through e-voting.
3. The Members can join the EGM/AGM in the VC/OAVM mode 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice. The facility of participation at the EGM/AGM through VC/OAVM will be made available for 1000 members on first come first served basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors etc. who are allowed to attend the EGM/AGM without restriction on account of first come first served basis.
4. The attendance of the Members attending the EGM/AGM through VC/OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.
5. Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and Regulation 44 of SEBI (Listing Obligations & Disclosure Requirements) Regulations 2015 (as amended), and the Circulars issued by the Ministry of Corporate Affairs dated April 08, 2020, April 13, 2020 and May 05, 2020 the Company is providing facility of remote e-Voting to its Members in respect of the business to be transacted at the EGM/AGM. For this purpose, the Company has entered into an agreement with National Securities Depository Limited (NSDL) for facilitating voting through electronic means, as the authorized agency. The facility of casting votes by a member using remote e-Voting system as well as venue voting on the date of the EGM/AGM will be provided by NSDL.
6. In line with the Ministry of Corporate Affairs (MCA) Circular No. 17/2020 dated April 13, 2020, the Notice calling the EGM/AGM has been uploaded on the website of the Company at www.ccapltd.in. The Notice can also be accessed from the websites of the Stock Exchanges i.e. BSE Limited and The Calcutta Stock Exchange Limited at www.bseindia.com and www.cse-india.com respectively and the EGM/AGM Notice is also available on the website of NSDL (agency for providing the Remote e-Voting facility) i.e. www.evoting.nsdl.com.
7. EGM/AGM has been convened through VC/OAVM in compliance with applicable provisions of the Companies Act, 2013 read with MCA Circular No. 14/2020 dated April 08, 2020 and MCA Circular No. 17/2020 dated April 13, 2020, MCA Circular No. 20/2020 dated May 05, 2020, MCA Circular No. 2/2021 dated January 13, 2021 and further extension provided in the latest MCA General Circular No. 9/2023 dated September 25, 2023.

THE INSTRUCTIONS FOR MEMBERS FOR REMOTE E-VOTING AND JOINING GENERAL MEETING ARE AS UNDER:-

The remote e-voting period begins on Saturday, 21st September, 2024 at 09:00 A.M. and ends on Monday, 23rd September, 2024 at 05:00 P.M. The remote e-voting module shall be disabled by NSDL for voting thereafter. The Members, whose names appear in the Register of Members / Beneficial Owners as on the record date (cut-off date) i.e. Tuesday 17th September, 2024 may cast their vote electronically. The voting right of shareholders shall be in proportion to their share in the paid-up equity share capital of the Company as on the cut-off date, being Tuesday 17th September, 2024.

How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

Step 1: Access to NSDL e-Voting system





A) Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with NSDL.	<ol style="list-style-type: none"> Existing IDeAS user can visit the e-Services website of NSDL Viz. https://eservices.nsdl.com either on a Personal Computer or on a mobile. On the e-Services home page click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section, this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. If you are not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select "Register Online for IDeAS Portal" or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under



	<p>'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.</p> <p>4. Shareholders/Members can also download NSDL Mobile App "NSDL Speede" facility by scanning the QR code mentioned below for seamless voting experience.</p> <p>NSDL Mobile App is available on</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  <p>App Store</p> </div> <div style="text-align: center;">  <p>Google Play</p> </div> </div> <div style="display: flex; justify-content: space-around; align-items: center;">   </div>
Individual Shareholders holding securities in demat mode with CDSL	<ol style="list-style-type: none"> 1. Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login Easi /Easiest are requested to visit CDSL website www.cdslindia.com and click on login icon & New System Myeasi Tab and then user your existing my easi username & password. 2. After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly. 3. If the user is not registered for Easi/Easiest, option to register is available at CDSL website www.cdslindia.com and click on login & New System Myeasi Tab and then click on registration option. 4. Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to



	see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.
Individual Shareholders (holding securities in demat mode) login through their depository participants	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.com or call at 022 - 4886 7000
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free no. 1800 22 55 33



B) Login Method for e-Voting and joining virtual meeting for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

How to Log-in to NSDL e-Voting website?

1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a Personal Computer or on a mobile.
2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.
3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.
Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <https://eservices.nsdl.com/> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.
4. Your User ID details are given below :

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12***** then your user ID is 12*****.
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***

5. Password details for shareholders other than Individual shareholders are given below:
 - a) If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.
 - b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
 - c) How to retrieve your 'initial password'?
 - (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf

- file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
- (ii) If your email ID is not registered, please follow steps mentioned below in **process for those shareholders whose email ids are not registered.**
6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
 - a) Click on "**Forgot User Details/Password?**" (If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
 - b) **Physical User Reset Password?** (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
 - c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.com mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
 - d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
 7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
 8. Now, you will have to click on "Login" button.
 9. After you click on the "Login" button, Home page of e-Voting will open.

Step 2: Cast your vote electronically and join General Meeting on NSDL e-Voting system.

How to cast your vote electronically and join General Meeting on NSDL e-Voting system?

1. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle and General Meeting is in active status.
2. Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period and casting your vote during the General Meeting. For joining virtual meeting, you need to click on "VC/OAVM" link placed under "Join Meeting".
3. Now you are ready for e-Voting as the Voting page opens.
4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
5. Upon confirmation, the message "Vote cast successfully" will be displayed.
6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

General Guidelines for shareholders

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen



signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to cavandanahata@gmail.com with a copy marked to evoting@nsdl.com. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by clicking on "Upload Board Resolution / Authority Letter" displayed under "e-Voting" tab in their login.

2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.
3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on. : 022 - 4886 7000 or send a request to Ms. Pallavi Mhatre, Senior Manager at evoting@nsdl.com

Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:

1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to info@ccapltd.in.
2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to info@ccapltd.in. If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at **step 1 (A) i.e. Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode.**
3. Alternatively shareholder/members may send a request to evoting@nsdl.com for procuring user id and password for e-voting by providing above mentioned documents.
4. In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.

THE INSTRUCTIONS FOR MEMBERS FOR e-VOTING ON THE DAY OF THE EGM/AGM ARE AS UNDER:-

1. The procedure for e-Voting on the day of the EGM/AGM is same as the instructions mentioned above for remote e-voting.
2. Only those Members/ shareholders, who will be present in the EGM/AGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system in the EGM/AGM.
3. Members who have voted through Remote e-Voting will be eligible to attend the EGM/AGM. However, they will not be eligible to vote at the EGM/AGM.
4. The details of the person who may be contacted for any grievances connected with the facility for e-Voting on the day of the EGM/AGM shall be the same person mentioned for Remote e-voting.

INSTRUCTIONS FOR MEMBERS FOR ATTENDING THE EGM/AGM THROUGH VC/OAVM ARE AS UNDER:

1. Member will be provided with a facility to attend the EGM/AGM through VC/OAVM through the NSDL e-Voting system. Members may access by following the steps mentioned above for **Access to NSDL e-Voting system**. After successful login, you can see link of "VC/OAVM" placed under "Join meeting" menu against company name. You are requested to click on VC/OAVM link placed under Join Meeting menu. The link for VC/OAVM will be available in Shareholder/Member login where the EVEN of Company will be displayed. Please note that the members who do not have the User ID and Password for e-Voting or have forgotten the User ID and Password may retrieve the same by following the remote e-Voting instructions mentioned in the notice to avoid last minute rush.
2. Members are encouraged to join the Meeting through Laptops for better experience.
3. Further Members will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
4. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
5. Shareholders who would like to express their views/have questions may send their questions in advance mentioning their name demat account number/folio number, email id, mobile number at info@ccapltd.in. The same will be replied by the company suitably.
6. Shareholders who would like to express their views/ask questions during the meeting may register themselves as a speaker may send their request mentioning their name, demat account number/folio number, email id, mobile number at info@ccapltd.in **Between 9.00 a.m. (IST) on Saturday, 21st September, 2024 and 5.00 p.m. (IST) on Monday, 23rd September, 2024.**
7. Those shareholders who have registered themselves as a speaker will only be allowed to express their views/ask questions during the meeting.
8. When a pre-registered speaker is invited to speak at the meeting but he / she does not respond, the next speaker will be invited to speak. Accordingly, all speakers are requested to get connected to a device with a video/ camera along with good internet speed.
9. The Company reserves the right to restrict the number of questions and number of speakers, as appropriate, for smooth conduct of the AGM.
10. Members who need assistance before or during the AGM, can contact Ms. Pallavi Mhatre, Senior Manager, NSDL at evoting@nsdl.com or call 022 - 4886 7000.
11. Any person holding shares in physical form and non-individual shareholders, who acquires shares of the Company and becomes member of the Company after the notice is send through e-mail and holding shares as of the cut-off date i.e. **Tuesday 17th September, 2024** may obtain the login ID and password by sending a request at evoting@nsdl.com or Issuer. In case of Individual Shareholders holding securities in demat mode who acquires shares of the Company and becomes a Member of the Company after sending of the Notice and holding shares as of the cut-off date i.e. **Tuesday 17th**

September, 2024 may follow steps mentioned in the Notice of the AGM under Step 1 :“Access to NSDL e-Voting system”(Above).

Other Instructions

1. The Register of Members and Share Transfer Books of the Company will remain closed from **18th September , 2024 to 24th September , 2024 (both days inclusive)** for the purpose of Annual General Meeting.

2. Dispatch of Annual Report through Electronic Mode:

In compliance with the aforesaid MCA Circulars and SEBI Circulars, Notice of the AGM along with the Annual Report 2023-24 is being sent only through electronic mode to those Members whose email addresses are registered with the Company / Depositories. Members may note that the Notice and Annual Report 2023-24 will also be available on the Company's Website www.ccapltd.in , websites of the Stock Exchanges i.e. BSE Limited and The Calcutta Stock Exchange Limited at www.bseindia.com and www.cse-india.com respectively and on the website of National Securities Depository Limited (NSDL) at www.evoting.nsdl.com.

3. For receiving all communication (including Annual Report) from the Company electronically:

- (a) Members holding shares in physical mode and who have not registered/ updated their email address with the Company are requested to register / update the same by writing to the Company with details of folio number and attaching a self-attested copy of PAN card and Adhar card at info@ccapltd.in.
- (b) Members holding shares in dematerialised mode are requested to register / update their email address with the relevant Depository Participant.

- 4. As per the latest SEBI Circular all new investors/unitholders shall continue to be required to mandatorily provide the 'Choice of Nomination' for demat accounts. All existing investors/ unitholders are encouraged, in their own interest, to provide 'choice of nomination' for ensuring smooth transmission of securities held by them as well as to prevent accumulation of unclaimed assets in securities market.
- 5. Ms. Vandana Nahata, Practicing Chartered Accountant (ACA: 302614) of M/s. Vandana Nahata & Co, has been appointed for as the Scrutinizer for providing facility to the members of the Company to scrutinize the voting and remote e- voting process in a fair and transparent manner.
- 6. The Scrutinizer shall, after the conclusion of voting at the Meeting, unblock and count the votes cast during the meeting and through remote e-voting, in the presence of at least 2 (Two) witnesses not in the employment of the Company and shall make a consolidated Scrutinizer's report of the total votes cast in favour or against, if any, to the Chairman or a Director or Company Secretary authorized in writing, who shall countersign the same and declare the result of the voting forthwith.
- 7. The results shall be declared not later than 2 (Two) working days of conclusion of the AGM. The results declared along with the Scrutinizer's Report will be placed on the website of the Company at



www.ccapltd.in immediately after the result is declared by the Chairman and will simultaneously be forwarded to BSE Limited and The Calcutta Stock Exchange Limited, where Equity Shares of the Company are listed.

8. Subject to receipt of requisite number of votes, the Resolutions shall be deemed to be passed on the date of the Meeting, i.e., Tuesday, September 24, 2024.

BY ORDER OF THE BOARD OF DIRECTORS

KAMAL KISHORE CHOWDHURY
WHOLE TIME DIRECTOR
(DIN - 06742937)

DATE: 25.07.2024
PLACE: KOLKATA

EXPLANATORY STATEMENT IN RESPECT OF THE SPECIAL BUSINESS PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013**Item No. 3**

The Board of Directors of the Company, based on the recommendation of Nomination and Remuneration Committee, at its meeting held on 22nd day of July, 2024, placed the profile of Mr. Kamal Kishore Chowdhury who has already attained the age of 76 Years and who qualifies for being Re-appointed as a Whole-time Director ('WTD') designated as Executive Director of the Company for second term of three (3) years commencing from 13th August, 2024 till 12th August, 2027. The board after evaluating his performance and contribution towards the Company has approved the proposal by passing resolution and Re-appointed Mr. Kamal Kishore Chowdhury, as Whole Time Director of the Company for second term of three (3) Years with effect from 13th August, 2024 till 12th August, 2027 subject to approval of the shareholders by way of a Special Resolution to be pass in the ensuing 52nd Annual General Meeting of the Company. The Nomination & Remuneration Committee has also approved his terms of re- appointment and remuneration. The main terms and conditions for appointment of Whole time Director, are furnished below:

Terms & conditions:

- a) Salary: NIL
- b) Travelling Allowance: Rs. 15,000/-pm
- c) Entitled for re-imbursement of all the expenses incurred for the official work on actual basis.
- d) This re-appointment shall be governed by the provisions of the Sections 196 & 203 of the Companies Act, 2013.
- e) The Whole-time Director shall be paid Sitting Fees for attending the meetings of the Board or any Committee thereof
- f) The Whole-time Director shall be entitled to leave according to the Rules of the Company in this regard.

The Whole-time Director shall be liable to retire by rotation and his re-appointment at the AGM as a Director retiring by rotation would not constitute a break in his appointment as Whole-time Director.

None of the Directors or Key Managerial Personnel of the company and/or their relatives, except Mr. Kamal Kishore Chowdhury and his relatives, are concerned or interested in this resolution.

Item No. 4

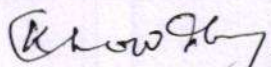
The Board was informed that In light of the provisions of Section 188(1) of the Companies Act, 2013 and rules made there under the Audit Committee and Board of Directors of the Company have approved the transactions along with the annual limits that your Company may enter with its related parties for the Financial Year 2023-2024.

All disclosures prescribed to be given under the provisions of the Companies Act, 2013, and the Companies (Meetings of Board and its Powers) Rules, 2014 are provided in the table appended below for the perusal of the members.

Sl No	Name of the Related Party	Nature of Relationship	Nature of Transaction	Maximum expected value of the transactions per annum (Rs. in Lakhs)
1	Mr. Somesh Bagchi	Chief Financial Officer	Rendering services as a CFO	3.66
2	Mr. Dharmendra Kumar Singh	Company Secretary (Resigned)	Rendered services as a CS	0.55
3	Miss. Sushmita Neogy	Company Secretary	Rendering services as a CS	1.93
4	Seguro Infracon (P) Limited	Associate Concern/ Interested Directors/ Shareholding/ Control by Shares/significant Influence	Work executed as Contractor	399.45
5	Akankha Nirman Pvt Ltd.	Associate Concern/ Interested Directors/ Shareholding/ Control by Shares/significant Influence	Loan taken/Loan given/purchase/sale/Bank	1447.25
6	Megha Housing Developers Pvt. Ltd.	Associate Concern/ Interested Directors/ Shareholding/ Control by Shares/significant Influence	Loan taken/Loan given/purchase/sale/Bank	27.94

Members are hereby informed that pursuant to second proviso of Section 188 (1) of the Companies Act, 2013 no member of the Company shall vote on such ordinary resolution to approve any contract or arrangement, if such member is a related party.

BY ORDER OF THE BOARD OF DIRECTORS


KAMAL KISHORE CHOWDHURY
WHOLE TIME DIRECTOR
(DIN - 06742937)

DATE: 25.07.2024
PLACE: KOLKATA

ANNEXURE

INFORMATION RELATING TO THE APPOINTMENT / RE-APPOINTMENT OF DIRECTORS AT THE 52ND ANNUAL GENERAL MEETING

[Pursuant to Regulation 36(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (as amended) and Revised Secretarial Standard on General Meetings (SS-2) issued by the ICSI]

Particulars	Item No.2	Item No. 3
Name of the Director	MR. SANKALAN DATTA	MR. KAMAL KISHORE CHOWDHURY
DIN	02478232	06742937
NATIONALITY	INDIAN	INDIAN
Date of Birth	11/03/1984	24/01/1948
Date of Appointment	10/02/2014	23/12/2013
No. of Shares Held	NIL	3056
No. of warrants Held	NIL	NIL
Qualification	B.COM	B.COM
Experience in special functional Area	Experienced in the field of Marketing area and office administration.	Having vast experience of 43 yrs in the field of running business and promoting industry.
Relationship between the Directors	NIL	NIL
Relationship with the Company	NON- EXECUTIVE Director	Whole -Time Director
Remuneration last drawn	NIL	NIL
Travelling Allowance:	NIL	Rs. 15,000/- p.m.
Sitting Fee:	Rs. 5,000/-	Rs. 5,000/-
Directorship held in other Companies (As on 31.03.2024)	1. BHARAT SHELTER DEVELOPMENT LIMITED 2. TODAYS VALUE ADDED JUTE PRODUCTS PRIVATE LIMITED 3. TODAYS IRON INDUSTRIES PRIVATE LIMITED 4. MJM NIRMAN PRIVATE LIMITED 5. ABAS NIBAS PRIVATE LIMITED 6. TODAYS DEVCON PRIVATE LIMITED 7. BHUMI REALTY AND DEVELOPERS PRIVATE LIMITED 8. SANTINIKETAN AGRO PRODUCTS PRIVATE LIMITED	PANCHMAHAL RESIDENCY PRIVATE LIMITED



	9.SHIVARPAN ENGINEERING PRIVATE LIMITED 10. CORALINE RESTAURANT & HOTELS PRIVATE LIMITED 11. SRI HARI PROPERTIES PVT LTD 12.MEGHA HOUSING DEVELOPER PVT LTD 13.TODAYS INFRA-CON PRIVATE LIMITED 14. TANTUS DEVELOPERS PRIVATE LIMITED	
--	---	--

MANAGEMENT DISCUSSION AND ANALYSIS REPORT**RECENT INDUSTRIAL SCENARIO**

A nation's infrastructure must be developed if its sectors and overall economy expand. The Indian economy's main engine is the infrastructure sector. As it entails manufacturing and industrial growth, the increased spending in this sector multiplies overall economic growth. This then increases aggregate demand by enhancing living standards. The Budget has rightly emphasized accelerating infrastructure development, in both its physical and digital avatars, as a component of the stockpile upgrade initiatives for delivering a booster dose to revive economic growth. These initiatives will work together to increase and modernize India's infrastructure stock, speed up the creation of jobs, and rekindle the economy's vitality, all while keeping India's climate change-related objectives in mind. India has to enhance its infrastructure to reach its 2025 economic growth target of US\$ 5 trillion. Development of infrastructure has a multiplier effect on demand and efficiency of transport and increases commercial and entrepreneurship opportunities. Budget 2023-24 is complemented with the continuation of the 50-year interest-free loan to state governments for one more year to spur investment in infrastructure and to incentivize them for complementary policy actions, with a significantly enhanced outlay of Rs. 1.3 lakh crore (US\$ 16 billion).

The real estate sector is one of the most globally recognized sectors. The real estate sector comprises four sub sectors -housing, retail, hospitality and commercial. The growth of this sector is well complemented by the growth of the corporate environment and the demand for office space as well as urban and semi-urban accommodations. The construction industry ranks third among the 14 major sectors in terms of direct, indirect and induced effects in all sectors of the economy. The high demand for affordable housing dominates the housing market. The current shortage of housing in urban areas is estimated to be 10 million units by the India Brand Equity Foundation. An additional 25 million units of affordable housing are required by 2030 to meet the growth in the country's urban population.

The real estate industry has benefited from the push for policy that has resulted in legislation like the Real Estate Regulatory Authority (RERA), the introduction of Real Estate Investment Trusts (REITs), and housing initiatives like PMAY (Pradhan-Mantri Awas Yojana) and SWAMIH (Special Window for Completion of Construction of Affordable and Mid-Income Housing Projects). In 2023, a target of 45,70,082 houses in the West Bengal state of India was allocated by the Ministry of Rural Development. Even though there is a big demand for housing in the country, residential launches have been on a comparatively high level over the past few years. In the financial year 2023-24, the total number of completed houses in urban areas of India under the Pradhan Mantri Awas Yojana (PMAY, The Prime Minister's Housing Plan) reached 1,58,37,128.

The real estate market in India has seen significant private equity investment in the first half of FY23. Real estate sector in India is expected to contribute 13% to the country's GDP by 2025. Indian real estate is expected to increase by 19.5% CAGR from 2017 to 2028. Currently worth \$200 billion, the sector is projected to reach \$1 trillion and employ nearly 70 million people by 2030. The industry continues to grow and adapt to big tech, with steady post-pandemic demand and confidence in the commercial real estate sector, signaling an upsurge in economic activity, especially in sectors like residential, offices, warehousing, data centers, etc. By 2040, real estate market will grow to ` 65,000 crore from ` 12,000 crore in 2019. Retail, hospitality and commercial real estate are also growing significantly, providing the much-needed infrastructure for India's growing needs.

GLOBAL ECONOMY

The market size of the Infrastructure Sector is projected to grow significantly in the coming years, despite the negative impact of the COVID-19 pandemic. The pandemic highlighted the need for financial resources in the sector due to decreased usage rates and subsequent shortfalls in financing and maintenance. However, despite these challenges, the market still expanded as governments globally sought to stimulate economic activity through infrastructure investments. The shift to sustainable infrastructure and the adoption of advanced technologies, such as artificial intelligence and robotics, are key factors driving market growth. The

increasing need for secure, resilient, cloud-based technologies and connective infrastructure also contributes to the expansion of the market size.

The Real Estate market worldwide is expected to reach a staggering value of US\$637.80tn by 2024. Among the various segments, Residential Real Estate dominates the market with a projected market volume of US\$518.90tn in the same year. Looking ahead, the sector is anticipated to grow at an annual rate of 3.41% (CAGR 2024-2028), resulting in a market volume of US\$729.40tn by 2028. In a global context, it is worth noting that China is set to generate the highest value in the Real Estate market, with an impressive US\$135.70tn projected for 2024. In the United States, the real estate market is experiencing a surge in demand for suburban properties due to the increasing number of people working remotely.

INDIAN REAL ESTATE SECTOR

The Indian real estate sector is experiencing a remarkable recovery and gearing up for a promising future. It is buoyed by impressive economic growth and the potential easing of interest rates in the medium term. This resurgence in the post-COVID era signifies more than just an industry rebound; it reflects a determination to overcome challenges, seize opportunities, and forge a prosperous path ahead. Numerous reports from esteemed property consultants and official sources, including the Reserve Bank of India, have meticulously captured the essence of unwavering developer resolve. Their relentless pursuit of sustained success throughout the fiscal year 2022-23 and the initial months of the current fiscal period is very evident. The resolute spirit of the real estate sector in India has indeed defined FY2023. The previous fiscal year marked a turning point as it signalled a glimmer of hope and a swift bounce-back from the pandemic's repercussions.

This resurgence was underpinned by factors, including proactive government policies, escalating housing demand and sales, and the festive season's buoyant influence. Interestingly, despite its adversities, the pandemic acted as a catalyst for real estate growth, particularly within the residential housing domain. A standout statistic reveals a significant 48% surge in housing sales, totalling Rs 3.47 lakh crore in FY2023. This robust growth can be attributed to both increased transaction volumes and higher property values, as indicated by a prominent property consultancy. This data pertains to the sales of residential units in seven major cities—Mumbai, Delhi NCR, Bengaluru, Chennai, Hyderabad, Pune, and Kolkata. In a notable testament to the sector's resilience, the latest Reserve Bank data showcases a 14.6% year-on-year increase in outstanding housing loans by May, reaching Rs 19.56 lakh crore. This rise underscores the growing interest of homebuyers, even amidst successive interest rate hikes by the central bank since May 2022. The upbeat trends of the previous fiscal year have seamlessly transitioned into FY2024, revealing even more promising developments. Developers are poised to introduce new projects, leveraging the rapid infrastructure growth as a catalyst. Consequently, the real estate sector is on the cusp of becoming a pivotal driver of India's economic landscape.

Looking ahead, the future holds immense promise for the Indian real estate arena. With the urban population projected to hit 600 million by 2030, substantial housing demand is on the horizon. Complementing this demand is the government's steadfast focus on infrastructure development, which is fuelling housing requirements across diverse regions of the country. Numerous real estate consultancies and firms have issued bullish reports on the Indian real estate market's prospects for 2023-24. One such projection anticipates a Compound Annual Growth Rate (CAGR) of 7% to 8% during this period. Additionally, another significant property consultant's study underscores the market's steady growth trajectory, with the affordable housing segment poised to spearhead this expansion.

Several factors are expected to underpin this growth: heightened business activity, improved employment landscapes, rising income levels, and strategic governmental initiatives like 'Housing for All' and the Pradhan Mantri Awas Yojana. Infrastructure advancements are set to drive housing demand in Tier 2 and Tier 3 cities, where residents are already seeking more spacious and luxurious accommodations. The surge in remote work arrangements is further fuelling the need for modern, innovative housing options. Furthermore, the commercial real estate sector is also poised for growth, driven by the flourishing e-commerce industry and the government's Production-Linked Incentive (PLI) scheme, which is attracting large-scale manufacturing players. From an investment perspective, it's widely recognised that real estate is a globally secure investment option, and this sentiment holds true for India as well. Despite increased investments in mutual funds, capital markets,

and gold, real estate remains a preferred avenue for deploying surplus funds. The sector's resilience is evidenced by the substantial investments made by Non-Resident Indians (NRIs) in Indian real estate, with reports indicating a doubling of their investments over the past two years.

An added boost comes from India's robust economic growth projections for 2023-24, poised to drive further real estate demand. The burgeoning middle class, coupled with supportive government measures such as tax incentives and substantial infrastructure investments by both central and state governments, creates a favourable environment for the real estate sector. The Real Estate Industry In India Market size is estimated at USD 0.33 trillion in 2024, and is expected to reach USD 1.04 trillion by 2029, growing at a CAGR of 25.60% during the forecast period (2024-2029).

FUTURE OUTLOOK OF OUR COMPANY

In order to promote affordable housing, the Government has made several efforts to create enabling environment and eco-system. Towards such an end, the Government has granted infrastructure status to affordable housing which will enable these projects to avail the associated benefits such as lower borrowing rates, tax concessions and increased flow of foreign and private capital.

Considering the above future possibilities and policies Your Company is looking to develop projects for senior citizens and scheme for affordable housing at Barasat, West Bengal.

However, as advised by our marketing consultant that the real estate in West Bengal is taking a momentum.

SEGMENT PERFORMANCE

As your company is handling the business in the segment of Civil Construction Contracts & Tender Works and rental activities. During the current FY 2023-24 no income generated from construction activities but it is yet to generate in future.

STRATEGY

Company is glad to announce to its Shareholders that the good number of pieces of land which are suitable for the aforesaid purpose have been identified by the company and are in process of finalization of tie-ups ensuring the access of the those parcels of land for implementation of housing projects with affordable price.

OPPORTUNITIES AND THREATS

We see great opportunity and promise emerging. There is much to be excited about. Governments continue to demonstrate a strong desire and ambition to invest in infrastructure, both as a path to economic growth and as a way to hold back the rising tide of populism. New technologies and rapid innovation are creating new approaches, models and tools for infrastructure development and helping to bring down costs. The quest to identify new pricing and funding models offers the potential to unblock pipelines and unleash a new era of rapid development. And new perspectives on key issues such as sustainability, governance and investment are driving greater sophistication in many markets.

We hope that this year's report inspires infrastructure participants to think progressively about the opportunities we face today and cautiously about the risks of tomorrow. We believe there is huge potential for great good to be unlocked. But, if we do not respond with vision and purpose, we may also be sowing the seeds of discord and division for future generations. The choice is ours.

INTERNAL CONTROL SYSTEMS AND THEIR ADEQUACY

The Company has a satisfactory system of internal control corresponding with its size and the nature of its operations. These have been designed to provide reasonable assurance & accuracy with regard to recording & reporting and providing reliable financial and operational, information, complying with applicable statutes, safeguarding assets from unauthorized use or losses, executing transactions with proper authorization and ensuring compliance of corporate policies.

The Company has an Audit Committee and The Audit Committee reviews Audit Reports submitted by the Internal Auditors. Suggestions for improvement are considered and the Audit Committee follows up the implementation of the corrective steps. The Committee also meets the Company's Statutory Auditors to ascertain, inter alia, their views on the adequacy of internal control systems in the Company and keeps the Board of Directors informed of its major observations from time to time.

FINANCIAL PERFORMANCE

During the Financial Year under review, total revenue increased from Rs. 145.71 Lakhs to Rs. 180.92 Lakhs. The Company has incurred loss of Rs. 19.09 Lakhs for the Financial Year 2023-2024 compared to the loss of Rs. 40.44 Lakhs incurred during the Financial Year 2022-2023 due to sustaining business in the most economical and budget friendly manner as well as receipt of Rental Revenues..

Shelter Infra Projects Limited is confident that apart from the infrastructure job, real estate business particularly the residential projects will be a regular source for the company of cash inflow and profit. The company has also decided to hire different professional agencies having sufficient expertise in their respective field for making and marketing those real estate projects as proposed.

MATERIAL DEVELOPMENTS IN HUMAN RESOURCES / INDUSTRIAL RELATIONS FRONT, INCLUDING NUMBER OF PEOPLE EMPLOYED.

The Industrial Relations scenario continued to be cordial. The Company regards its employees as a great asset and accords high priority to training and development of employees.

NUMBER OF EMPLOYEES AS ON MARCH 31, 2024 WAS 14.

The information required pursuant to Section 197 of the Companies Act, 2013 ("the Act") read with Rule 5 of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 in respect of employees of the Company; need not to be disclosed as it is not applicable in respect of our company.

RISKS AND CONCERNS.

The company is involved in the construction of infrastructure projects. The company may face significant competition and margin pressures from its competitors depending on size, nature and complexity of the project and on the geographical region in which the project is to be executed. The failure to bid competitively may adversely affect its operations. Bidding high will mean it does not win contracts and bidding too low will mean incurring a loss, or operating at very thin margins.

HUMAN RESOURCES

Human Resources continued to be one of the biggest assets of the Company. The management has been paying special attention to various aspects like training, welfare and safety and thereby further strengthening the human resources. Relations with the employees remained cordial throughout the year.

CAUTIONARY STATEMENT



Statements in the Management Discussions and Analysis Report in regard to projections, estimates and expectation have been made in good faith. Many unforeseen factors may come into play and affect the actual results, which could be different from what the Directors envisage in terms of future performance and outlook. Market data and product information contained in this Report have been based on information gathered from various published and unpublished reports, and their accuracy, reliability and completeness cannot be assured.

On behalf of the Board of Directors

For Shelter Infra Projects Limited

KAMAL KISHORE CHOWDHURY
(WHOLE TIME DIRECTOR)

DIN- 06742937

SANKALAN DATTA
(DIRECTOR)

DIN - 02478232

Date: 25.07.2024

Place: KOLKATA

Date- 16/07/2024

To,
The Board of Directors of
M/S SHELTER INFRA PROJECTS LIMITED
ETERNITY BUILDING DN-1, SECTOR - V,
SALT LAKE, KOLKATA -700091

Dear Sir's/Madam,

Sub: Consent to act as Scrutinizer for E-voting process at the 52nd Annual General Meeting of the Company.

With reference to the above, Ms. Vandana Nahata, Chartered Accountant in Whole Time Practice having Membership No.: 302614, do hereby confirm my willingness and give my consent to act as Scrutinizer to scrutinize the E-voting process at the 52nd Annual General Meeting of your Company to be held on Tuesday 24th September, 2024.

Thanking you.

For Vandana Nahata & Co.

Chartered Accountants



Vandana Nahata

CA Vandana Nahata
Practicing Chartered Accountant
Membership No. 302614

SHELTER INFRA PROJECTS LIMITED

(formerly CCAP Limited)



REGD. AND HEAD OFFICE

ETERNITY, DN - 1, SECTOR - V, SALT LAKE CITY, KOLKATA - 700 091

PH. :4003 2290

E-MAIL : info@ccapltd.in, WEBSITE : www@ccapltd.in, CIN - L45203WB1972PLC028349

July 25, 2024

To,
CA Vandana Nahata
M/s. Vandana Nahata & Co.
Practicing Chartered Accountants
18, Mukhram Kanoria Road, 6th Floor,
Block – A, Howrah- 711101

Dear Madam,

Sub: Letter of appointment of Scrutinizer for E-voting at the 52nd Annual General Meeting of the Company.

We are pleased to appoint you as Scrutinizer for E-Voting process at the 52nd Annual General Meeting of the Company to be held on Tuesday 24th September, 2024 in compliance with Rule 20 of Companies (Management and Administration) Rules, 2014 in a fair and transparent manner.

Please acknowledge the same.

Thanking you,

For **SHELTER INFRA PROJECTS LIMITED**

Kamal Kishore Chowdhury
(Whole Time Director)
DIN: 06742937

SHELTER INFRA PROJECTS LIMITED

(formerly CCAP Limited)



REGD. AND HEAD OFFICE

ETERNITY, DN - 1, SECTOR - V, SALT LAKE CITY, KOLKATA - 700 091

PH. : 4003 2290

E-MAIL : info@ccapltd.in, WEBSITE : www@ccapltd.in, CIN - L45203WB1972PLC028349

DATED: 25.07.2024

To

Kamal Kishore Chowdhury

291, Bangur Avenue, B-Block,

4th Floor, Bangur Avenue, North 24 Parganas

West Bengal 700055

Sub: Offer Letter of re- appointment for second term for the position of Whole Time Director.

Sir,

We are pleased to offer you to continue the position with M/s Shelter Infra Projects Limited (the "**Company**") as a member of its Board of Directors (the "**Board**"), commencing after, and subject to, your re- election to the Board.

In accordance with the provisions of the Companies Act, 2013 and the Rules made there under read with Schedule V to the Act, and applicable provisions of SEBI (LO&DR) Regulation, 2015 as amended from time to time, You will be re-appointed for the second term as a Whole-Time Director on the Board of Directors of Company for a period of 3 consecutive years with effect from 13.08.2024. As per the act, your remuneration will be recommended by Nomination and Remuneration Committee and approved by the board. You shall also be reimbursed for all reasonable expenses incurred by you in connection with such services in accordance with the Company's established policies.

As a Whole-Time Director you are expected to bring objectivity and independence of view to the Board's discussions and to help provide the Board with effective leadership in relation to the Company's strategy, performance, and risk management as well as ensuring high standards of financial probity and corporate governance. Your role, Responsibilities and duties will be those normally required of a Whole Time Director under the Companies Act, 2013 and the Rules made there under read with Schedule V to the Act and applicable provisions of SEBI (LODR) Regulations, 2015 as amended from time to time.

It is accepted and acknowledged that you may have business interests other than those of the Company. As a condition to your re-appointment commencing, you are required to declare any such directorships, appointments and interests to the Board in writing in the prescribed form at the time of your re-appointment.

Furthermore, you agree at all times during the term of your directorship and thereafter, to hold in strictest confidence, and not to use, except for the benefit of the Company, or to disclose to any person, firm or corporation without written authorization of the Board, any Confidential Information of the Company.

To indicate your acceptance of the Company's offer, please sign and date this letter in the space provided below and return it to us.

We look forward to working with you.

Best Regards,

For SHELTER INFRA PROJECTS LIMITED

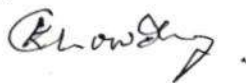

SWETA PATWARI

(Women Independent Director)

DIN: 07514682

ACCEPTED AND AGREED TO

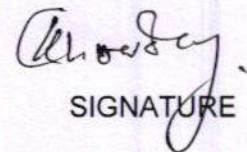
Date: 25.07.2024



CURRICULAM VITAE

1. Name : Kamal Kishore Chowdhury
2. Father's Name : Mr. Ramrakshpal Chowdhury
3. Date of birth : 24.01.1948
4. Educational Qualifications: Passed B.COM. Examination
5. Experience : Having vast experience of 43 yrs in the field of running business and promoting industry.

Place: Kolkata
Date : 25TH July 2024


SIGNATURE

Form DIR-2
Consent to act as a director of a company

[Pursuant to section 152(5) and rule 8 of Companies (Appointment and Qualification of Directors) Rules, 2014]

To
M/s SHELTER INFRA PROJECTS LIMITED
ETERNITY BUILDING DN-1,
SECTOR - V, SALT LAKE,
KOLKATA -700091

Subject: Consent to act as a director.

I, **KAMAL KISHORE CHOWDHURY** hereby give my consent to act as director of **M/s SHELTER INFRA PROJECTS LIMITED**, pursuant to sub-section (5) of section 152 of the Companies Act, 2013 and certify that I am not disqualified to become a director under the Companies Act, 2013.

- 1 Director Identification Number (DIN): **06742937**
- 2 Name (in full): **KAMAL KISHORE CHOWDHURY**
- 3 Father's Name (in full): **RAMRAKSHPAL CHOWDHURY**
4. Address : **291, Bangur Avenue, B-Block, 4th Floor,**
Bangur Avenue, North 24 Parganas West Bengal 700055
5. E-mail id: **Kamalkishorechowdhury48@gmail.com**
6. Mobile no.: **9331894381**
7. PAN. : **ABUPC9726A**
8. Occupation: **Business**
9. Date of birth: **24.01.1948**
10. Nationality: **India**

11. No. of companies in which I am already a Director and out of such companies the names of the companies in which I am a Managing Director, Chief Executive Officer, Whole time Director, Secretary, Chief Financial Officer, Manager.: NIL

12. Particulars of membership No. and Certificate of practice no. if the applicant is a member of any professional Institute : NIL

13. State: **WEST BENGAL**

DECLARATION

I declare that I have not been convicted of any offence in connection with the promotion, formation or management of any company or LLP and have not been found guilty of any fraud or misfeasance or of any breach of duty to any company under this Act or any previous company law in the last five years. I further declare that if appointed my total Directorship in all the companies shall not exceed the prescribed number of companies in which a person can be appointed as a Director.

I further declare that I am not required to obtain the security clearance from the Ministry of Home Affairs, Government of India before seeking appointment as Director.



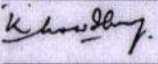
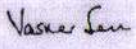
Signature:.....
Designation: Director

Date: **25.07.2024**


Place: Kolkata


Attachments:

1. Proof of identity;
2. Proof of residence;

स्थायी लेखा संख्या	/PERMANENT ACCOUNT NUMBER	
	ABUPC9726A	
	नाम /NAME	
	KAMAL KISHORE CHOWDHURY	
	पिता का नाम /FATHER'S NAME	
	RAMRAKSHPAL CHOWDHURY	
	जन्म तिथि /DATE OF BIRTH	
	24-01-1948	
हस्ताक्षर /SIGNATURE		
		आयकर आयुक्त, प.ब.-II
		COMMISSIONER OF INCOME-TAX, W.B. - II


K. Chowdhury


 भारत सरकार
Government of India


कमल किशोर चौधुरी
Kamal Kishore Chowdhury
जन्म तिथि/DOB: 24/01/1948
पुरुष/ MALE

2460 5298 8558
VID : 9177 8501 2720 0303

मेरा आधार, मेरी पहचान




 भारत
Unique Identification Authority of India



पता:
S/O रामरक्षपाल चौधुरी, 29, 291 बंगुर आवन्यू, बंगुर
आवन्यू, नॉर्थ 24 परगनास,
वेस्ट बंगाल - 700055

Address:
S/O Ramrakshpal Chowdhury, Block - B,
4th Floor, 291 Bangur Avenue, Bangur
Avenue, North 24 Parganas,
West Bengal - 700055

2460 5298 8558
VID : 9177 8501 2720 0303



QR Code with Photograph

13147  

help@uidai.gov.in www.uidai.gov.in

Kamal Kishore Chowdhury

FORM DIR-8

[Pursuant to Section 164(1) or 164(2) and rule 14(1) of Companies (Appointment and Qualification of Directors) Rules, 2014]

Intimation by Director

CIN of the Company: L45203WB1972PLC028349

Authorized Capital (Rs): 200000000

Paid-up Capital (Rs): 35701610

Name of Company: SHELTER INFRA PROJECTS LIMITED

Address of its Registered Office: Eternity Building DN-1, Sector - V, Salt Lake, Kolkata WB 700091 IN

To

The Board of Directors

Shelter Infra Projects Limited

Dear Sir/Madam,

I Kamal Kishore Chowdhury son/daughter/wife of Mr. Ramrakshpal Chowdhury resident of 291, Bangur Avenue, B-Block, 4th Floor, Bangur Avenue, North 24 Parganas West Bengal 700055 Whole Time Director/managing director/manager in the company hereby give notice that I am/was a director in the following companies during the last three years:-

Sr. No.	Name of the Company	Date of Appointment	Date of Cessation
1	PANCHMAHAL RESIDENCY PRIVATE LIMITED	07/01/2014	-

I further confirm that I have not incurred disqualification under section 164(1) or 164(2) of the Companies Act, 2013 in the above company, in the previous financial year, and that I, at present, stand free from any disqualification from being a director.

OR

I further confirm that I have incurred disqualification

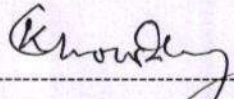
(A) under section 164(1) on the following ground(s) in the previous financial year or

(B) under section 164(2) of the Companies Act, 2013 in the following company(s) in the previous financial year, and that I, at present stand disqualified from being a director. (if applicable)

Sr. No.	Name of the Company	Date of Appointment	Date of Cessation
-	-	-	-

Place: Kolkata

Date: 25.07.2024

Signature : 

Name : KAMAL KISHORE CHOWDHURY

DIN : 06742937

BASU CHANCHANI & DEB

CHARTERED ACCOUNTANTS

BASU HOUSE

3, CHOWRINGHEE APPROACH, KOLKATA - 700 072

PHONE : 033-2212-6253, 2212-8016

E-mail : la.bcd1973@gmail.com

www.basuchanchanianddeb.org

Ref.No.GB/07/17/01/24-25

Date : 17.07.2024

To

Shelter Infra Projects Limited
Eternity, DN-1, Sector-V, Salt Lake City,
Kolkata-700 091.

Email Id : sipfinance72@gmail.com / info@ccapltd.in / sip172@gmail.com

Dear Sir,

Ref : Your Email dated 15.07.2024 at 1.02 PM.

With reference to above this is for information of your goodself that it is Mr. Anjan Kumar Ghosh (FCA) who succeeded Late Samir Kumar Ghosh as Partner of Basu Chanchani & Deb with effect from 19.06.2024.

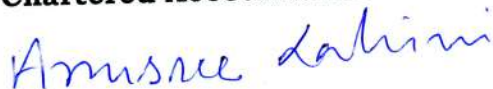
Regarding further feedback:

- i) You are already aware of client profile of Basu Chanchani & Deb which hardly calls for re-submission.
- ii) Mr. Anjan Kumar Ghosh, the new incumbent started his carrier in "Tata Groups" and occupied senior position therein. He left the said groups in late nineties and joined G.Basu & Co., Chartered Accountants as a Manager. After 10 years of service he was promoted to the office of Partner of G.Basu & Co.
- iii) He left the G.Basu & Co. on 19.06.2024 and joined Basu Chanchani & Deb as a full-fledged Partner.
- iv) Your files would be handled by Mr. Biswanath Chattopadhyay (FCA), Partner in future, who is already handled with your file.

Hope the above will suffice your required information.

Thanking you,

Yours faithfully,
For Basu Chanchani & Deb
Chartered Accountants.



(Anusree Lahiri)
Administrative Manager.

Ref.No.BCD/07/17/02/24-25

Date : 17.07.2024

To
Shelter Infra Projects Limited
Eternity, DN-1, Sector-V, Salt Lake City,
Kolkata-700 091.
Email Id : info@ccapltd.in

Attn : Ms. S Neogy, CS.

Dear Sir/Madam,

Ref : Your Email dated 17.07.2024 at 2.50 PM.

We acknowledge the receipt of captioned mail in which you wanted the profile of Mr. Biswanath Chattopadhyay.

Please note that our Mr. Biswanath Chattopadhyay, Partner, is not new to your company, as he has earlier signed your accounts as well as attended board meeting.

Nevertheless as you want to know about him, few important particulars on Mr. Biswanath Chattopadhyay is provided below:

- 1) Mr. Biswanath Chattopadhyay is an FCA. Being Partner of Basu Chanchani & Deb he is serving more than 10 years. His Membership No. is 051800.
- 2) Before joining in this firm, he was an Assistant General Manager of ANDREW YULE & CO. LTD. (A Govt. of India Enterprise), where he worked around 30 years.
- 3) Mr. Chattopadhyay has wide experience in audit and MCS assignments. He has handled assignments of foreign countries in USA, Europe, Africa, Middle East and South Asia.

Hope the above will suffice your required information.

Thanking you,

Yours faithfully,
For Basu Chanchani & Deb
Chartered Accountants.



(Anusree Lahiri)
Administrative Manager.

SHELTER INFRA PROJECTS LIMITED

(formerly CCAP Limited)



REGD. AND HEAD OFFICE

ETERNITY, DN - 1, SECTOR - V, SALT LAKE CITY, KOLKATA - 700 091

PH. : 4003 2290

E-MAIL : info@ccapltd.in, WEBSITE : www@ccapltd.in, CIN - L45203WB1972PLC028349

Dated: 25.07.2024

To,
The Secretary
BSE Limited
Phiroze Jeejeebhoy Towers
Dalal Street
Mumbai-400001

To,
The Secretary
The Calcutta Stock Exchange Limited
7, Lyons Range, Dalhousie
Kolkata - 700001

Scrip Code: BSE: 526839

Scrip Code: CSE: 13077

Dear Sir,

Sub- Disclosure under Regulation 30 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations 2015

In pursuant to Regulation 30 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 this is in reference to the notice received by the company by Dr. Abhishek Kumar, ICLS, Assistant Registrar of Companies, Ministry of Corporate Affairs Mangal Tower, 4th Floor, Old Hazaribagh Road Near Kanta Toli Chowk Ranchi, Jharkand-834001 in Order under Section 206(4) of the Companies Act, 2013 i.e. Inquiry against the company in exercise of the powers under section 206(4) of the Companies Act, 2013 as per the notice letter dated 12.02.2024 whereby we were asked to submit documents as required for inquiry within 10 days from the date of issue of the notice. Since the notice was received beyond expected delivery time, we could not send all the required documents within time frame and had requested for granting some more days for submission of papers by our mail dated 21.02.2024 but on account of Summon received under Section 207(3)(b) of the Companies Act, 2013 on dated 22.02.2024 in exercise of powers vested Under section 207(3)(b) of the Companies Act, 2013 directors/officers/auditors are hereby summoned to appear personally before the Inquiry Officer in his chamber on 29.02.2024 at 01:00 p. m. at the office of the Registrar of Companies-cum-Official Liquidator,. Jharkhand, Ministry of Corporate Affairs; Mangal Tower; 4th Floor, Old Hazaribagh Road; Near Kanta Toli Chowk, Ranchi 834001, Jharkhand for their examination on oath and not to depart until they receive permission to do so. On 26.02.2024 we have sent the documents in pen drive that we have arranged so far along with mail. In Honour of the Summons Directors with KMPs who had been summoned along with the required documents of the Directors who cant be able to appear physically duly appeared before the concerned authority as on specified date and time with rest of the documents pending and the matter is currently under observation.

We request to take same in the records.

SHELTER INFRA PROJECTS LIMITED

(formerly CCAP Limited)



REGD. AND HEAD OFFICE

ETERNITY, DN - 1, SECTOR - V, SALT LAKE CITY, KOLKATA - 700 091

PH : 4003 2290

E-MAIL : info@ccapltl.in, WEBSITE : www@ccapltl.in, CIN - L45203WB1972PLC028349

Thanking You,
Yours faithfully,

For SHELTER INFRA PROJECTS LIMITED

KAMAL KISHORE
CHOWDHURY

Digitally signed by KAMAL
KISHORE CHOWDHURY
Date: 2024.07.25 15:32:19
+05:30

Kamal Kishore Chowdhury
(Whole Time Director)
DIN: 06742937



SHELTER INFRA PROJECTS LIMITED

CIN: L45203WB1972PLC028349

Reg off. Eternity Building DN-1,
Salt Lake, Kolkata -700091

BOARD EVALUATION POLICY

This policy is framed to encourage open and effective evaluation of performance of Directors of M/s Shelter Infra Projects Limited (the Company) and to lay down the guidelines and mechanism for undertaking programme of evaluation. The Company believes that performance evaluation is a key, by which the Board can recognize and address corporate governance challenges and enhance value to the Company. The evaluation of Board of Directors involves board members undertaking a constructive but critical review of their own performance, identifying their strengths and weaknesses.

The primary objective of the Policy is to provide a framework and set standards for the evaluation of the Board as a whole and each Director individually. Your Company aims to achieve a balance of merit, experience and skills on the Board. The policy is to assess and enhance the effectiveness of the Board as a whole. Individual Board members are assessed on their effective contribution and commitment to their role and responsibilities as Directors. The Board evaluation process shall be carried out by the Nomination and Remuneration Committee.

OBJECTIVES OF EVALUATION

The objective to undertake evaluation of Board and individual directors are as under:

- To ensure commitment to performance management;
- To review challenges in the dynamics of the Board or among the Board and management;
- To enhance good corporate governance;
- To develop appropriate skills, competencies and motivation on the Board.→

Role of the Nomination and Remuneration Committee (NRC):

NRC shall formulate of criteria for evaluation of performance of independent directors and the board of directors. NRC shall carry out evaluation of every director's performance. NRC shall determine whether to extend or continue the term of appointment of the independent director, on the basis of the report of performance evaluation of independent directors.



SHELTER INFRA PROJECTS LIMITED

CIN: L45203WB1972PLC028349

Reg off: Eternity Building DN-1,
Salt Lake, Kolkata -700091

Role of independent directors:

a. In the meeting of independent directors of the company (without the attendance of non-independent directors and management), such directors shall:

i. review the performance of non-independent directors and the Board as a whole.

ii. review the performance of the Chairperson of the company, taking into account the views of executive directors and non-executive directors.

iii. assess the quality, quantity and timeliness of flow of information between the company management and the Board that is necessary for the Board to effectively and reasonably perform their duties.

b. The independent directors shall bring an objective view in the evaluation of the performance of board and management.

Evaluation of independent directors: The performance evaluation of independent directors shall be done by the entire Board of Directors, excluding the independent director being evaluated.

Disclosure requirements:

A statement indicating the manner in which formal annual evaluation has been made by the Board of its own performance and that of its committees and individual directors shall be included in the report by Board of Directors placed in the general meeting.

Evaluation Process

The evaluation of the Board involves at different levels which includes Board as a whole, Committees of the Board, Individual Directors and Chairperson (including Chairperson, Independent Directors, Non-independent directors, etc.).

Clear identification of objective is key to streamlining the process of evaluation, analyzing the results and taking appropriate and corrective action which is segregated into two General and Specific based on recent events, new issues of concern which mandatory required attention to the Board.

The criteria for every evaluation may be decided at every level depending on the functions, responsibilities, competencies required, nature of business, etc. Like for Board as different competent individuals required for the functioning of organization. The task is to evaluate Whether Board as a whole has directors with a proper mix of competencies to conduct its affairs effectively. Experience of each Board Members has to be checked.



SHELTER INFRA PROJECTS LIMITED

CIN: L45203WB1972PLC028349

Reg off: Eternity Building DN-1,
Salt Lake, Kolkata - 700091

Meeting

Whether the meeting and the agenda for the meeting has been in accordance with The Companies Act, 2013 and the LODR Regulations.

Following things need to be evaluated

1. Whether the agenda is circulated well before the meeting
2. Whether the agenda has all relevant information to take decision on the matter
3. Whether the agenda is up to date, regularly reviewed and involves major substantial decisions
4. Whether the quality of agenda and Board papers is up to the mark (explains issues properly, not overly lengthy, etc.)
5. Whether outstanding items of previous meetings are followed-up and taken up in subsequent agendas
6. Whether the time allotted for the every item (especially substantive items) in the agenda of the meeting is sufficient for adequate discussions on the subject
7. Whether the Board is able to finish discussion and decision on all agenda items in the meetings
8. Whether adequate and timely inputs are taken from the Board members prior to setting of the Agenda for the meeting
9. Whether the agenda includes adequate information on Committee's activities

To check that the discussions and environment of meeting is satisfactory to reach at decisions. Minutes is properly recorded and circulated. Role and responsibilities of the Board is same as per The Companies Act, 2013 and the LODR Regulations, performance to be evaluated Whether significant time of the Board is being devoted to management of current and potential strategic issues. Whether various scenario planning is used to evaluate strategic risks. Whether the Board overall reviews and guides corporate strategy, major plans of action, risk policy, annual budgets and business plans, sets performance objectives, monitored implementation and corporate performance, and oversees major capital expenditures.

Governance and compliance to be evaluated

1. Whether adequate time of the Board is being devoted to analyze and examine governance and compliance issues
2. Whether the Board monitors the effectiveness of its governance practices and makes changes as needed



SHELTER INFRA PROJECTS LIMITED

CIN: L45203WB1972PLC028349

Reg off: Eternity Building DN-1,
Salt Lake, Kolkata -700091

3. Whether the Board ensures the integrity of the entity's accounting and financial reporting systems, including the independent audit, and that appropriate systems of control are in place, in particular, systems for risk management, financial and operational control, and compliance with the law and relevant standards.

4. Whether the Board oversees the process of disclosure and communications

Whether the Board evaluates and analyses the compliance certificate from the auditors / practicing company secretaries regarding compliance of conditions of corporate governance.

Board undertakes a review of the high risk issues impacting the organization regularly with positive attitude. the Board shall reviews on quarterly basis the grievance redressal mechanism of investors, details of grievances received, disposed of and those remaining unresolved. Conflict of interest needs to be checked whether addressed by the Board. Stakeholder value is the base aim. To serve the aim Board acts on a fully informed basis, in good faith, with due diligence and care, with high ethical standards and in the best interest of the entity and the stakeholders. To evaluate Whether the Board treats shareholders and stakeholders fairly where decisions of the board of directors may affect different shareholder/ stakeholder groups differently.

Evaluation of performance of the management and feedback to be taken in regard to -

1. Whether the Board evaluates and monitors management, especially the WTD regularly and fairly and provides constructive feedback and strategic guidance
2. Whether the measures used are broad enough to monitor performance of the management
3. Whether the management's performance is benchmarked against industry peers
4. Whether remuneration of the management is in line with its performance and with industry peers
5. Whether remuneration of the Board and the management is aligned with the longer term interests of the entity and its shareholders.
6. Whether the Board selects, compensates, monitors and, when necessary, replaces key managerial personnel based on such evaluation.
7. Whether the Board 'steps back' to assist executive management by challenging the assumptions underlying strategy, strategic initiatives (such as acquisitions), risk appetite, exposures and the key areas of the entity's focus.

Board works on independent basis and having actively involve in clear exchange of informations with management. Whether adequate secretarial and logistical support and



SHELTER INFRA PROJECTS LIMITED

CIN: L45203WB1972PLC028349

Reg off: Eternity Building DN-1,
Salt Lake, Kolkata -700091

sufficient funds are made available to the Board for conducting its meeting effectively. Adequate induction and professional development programmes are made available to new and old directors. Continuing directors training is provided to ensure that the members of board of directors are kept up to date.

Composition, Effectiveness and Structure as per the Companies Act, 2013 and the LODR Regulations.

Individual Directors and Chairperson (including Chairperson, Independent Directors, Non-independent directors, etc.)

General

Qualifications, Experience, Knowledge and Competency as per the Companies Act, 2013 and the LODR Regulations.

Basis of Evaluation

- i. How the person fares across different competencies as identified for effective functioning of the entity and the Board.
- ii. Whether the person has sufficient understanding and knowledge of the entity and the sector in which it operates

Fulfillment of functions: Whether the person understands and fulfills the functions to him/her as assigned by the Board and the law

Ability to function as a team: Whether the person is able to function as an effective team-member

Initiative: Whether the person actively takes initiative with respect to various areas

Availability and attendance: Whether the person is available for meetings of the Board and attends the meeting regularly and timely, without delay.

Commitment: Whether the person is adequately committed to the Board and the entity

Contribution: Whether the person contributed effectively to the entity with integrity.



SHELTER INFRA PROJECTS LIMITED

CIN: L45203WB1972PLC028349

Reg off: Eternity Building DN-1,
Salt Lake, Kolkata -700091

Independent director and Chairperson should be independent and Impartial and committed to the board.

Method of evaluation: internally and external experts through oral and written manner. Action plan has been made on the basis of area of improvement . Review has to be done on annual basis and any other time required to do so.

On behalf of the Board of Directors
For Shelter Infra Projects Limited

KAMAL KISHORE CHOWDHURY
(WHOLE TIME DIRECTOR)
DIN- 06742937

SANKALAN DATTA
(DIRECTOR)
DIN - 02478232

Date: 25.07.2024
Place: KOLKATA